

Newhall School District

RFQ No. 21-01 Request for Qualifications – Architectural/Engineering Services

Dated 4/21/2021

CHANGES TO RFQ TIMELINE :

The District will make the following changes Section 1 of the General Information section of the RFQ - RFQ Timeline/Schedule:

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| e. Latest Date for District Evaluation of RFQ Responses and Finalist Notification | May 13, 2021 May 12, 2021 |
| f. Interview with Finalists (if needed) | May 20, 2021 May 18, 2021 |

RESPONSES TO QUESTIONS RECEIVED:

- 1) Given CDC's COVID-19 protocols, would the District consider electronic submission only?
 - a) No, the District will not be accepting electronic only submissions. Please review the original RFQ for submission instructions.
- 2) Is the District's intent to hire a single architect/firm for the first of the three new schools only? Or otherwise?
 - a) The District desires that the architectural services for all anticipated schools be efficient, consistent, and responsive to the District's needs. It is possible that, in order to accomplish those goals, the District may seek to re-use the initial design on the future sites, and using the same architect to provide those future services would also accomplish those goals. However, at this time, the District is seeking to contract with an architect for only the first of the anticipated schools.
- 3) Can you please provide a copy of the Plan Holders list?
 - a) The District does not provide the requested information. Each architect should prepare its SOQ to accurately represent the abilities, experience, personnel, resources, and other characteristics that make the architect well-suited for the anticipated project, regardless of which other architects may also be responding to the RFQ.
- 4) Please provide some references for local consultants with whom the District has had a positive relationship in working on past projects. In particular, these types of consultants would be helpful to receive a reference:
 - Structural Engineers

- Civil Engineers
 - Mechanical/Plumbing Engineers
 - Electrical Engineers
 - Kitchen/Food Service Consultants
- a) Although the District desires that the selected architect use local consultants in connection with the project, the District, in order to avoid the appearance of conflicts and for other reasons, will not recommend any consultants to the architects. The District anticipates that the architects will have enough experience and/or resources to determine which consultants it will include on its proposed team.
- 5) Question 3-Project Team asks for resumes for sub-consultant partners (b), but not for the key Team Members for the prime consultant (a). Can we include our firm team member's resumes as well, or should we only include them for our sub-consulting partners?
- a) Yes, please provide enough information for your key Team Members and sub-consultant partners qualifications. A resume would be one option to meet this requirement.
- 6) To make the proposal easier to read and score, would you consider allowing us to present all resumes as part of an appendix at the end of the SOQ?
- a) No, please follow the format as outlined in the original RFQ.
- 7) If the District has the EIR for the project, may we request a copy including any technical studies?
- a) The District presumes that the requested information is not needed for architects to respond to the RFQ. To the extent that information is assumed to be relevant to the scope of the services and, therefore, to specifying proposed fees in response to the RFQ, note that the District seeks information regarding the architects' fees assuming that the project is typical of other projects of its nature. Fees can be specified on a "sliding scale" based on total construction or project cost, or, if an architect typically would propose a lump-sum all-inclusive fee, the architect can generally describe the parameters for determining that fee and the presumed total fee for a typical project of this nature.
- 8) Has a construction budget been established for this project?
- a) The District intends to work with the selected architect and the developer in determining the construction and overall project budgets for the project.

- 9) Has the District performed a CEQA review for the new elementary school site?
 - a) The District intends to base its CEQA proceedings and determinations on the EIR for the development project in which the project will be located. The developer is still in the process of seeking DTSC review of the proposed school site.

- 10) Has the District hired an environmental consultant to evaluate the soil condition on these sites? If so, will the findings report be made available prior to the selection of the team?
 - a) The District anticipates that a soils report will be made available for purposes of the design of the project, following selection of the architect.