

3rd Grade CCSS Technology Priority Standards 2017-18 Rubric



Basic Operations	Beginner	Proficient	Advanced
<p>Keyboarding</p> <p>Locate and use letters and number keys with correct left and right hand placement.</p> <p>Locate and use correct finger, hand for space bar, return/enter and shift key</p>	<p>Locate home row with fingers</p> <p>Locate/use space bar, return/enter or shift but not with correct finger</p>	<p>Locate and use all letter keys with proper finger placement</p> <p>Locate and use correct finger/hand for space bar</p>	<p>Locate and use all letter and number keys with proper finger placement</p> <p>Locate and use correct finger/hand for space bar, return/enter/shift keys</p>
<p>Gain proficiency and accuracy in touch typing</p> <p>3rd – 2 paragraphs in one sitting with 80% accuracy</p>	<p>Less than 2 paragraphs and/or less than 80% accuracy</p>	<p>2 paragraphs in one sitting and 80% accuracy</p>	<p>More than 2 paragraphs with 80% accuracy</p>
<p>Copy and paste images within the document and from outside sources</p> <p>Insert, manipulate, and size a graphic in a document</p>	<p>Use image within doc/program (i.e. Clipart)</p> <p>Size a graphic without proportions appropriate</p>	<p>Copy and paste 2 images within the doc and from outside sources</p> <p>Manipulate and size a graphic in a doc</p>	<p>Copy and paste more than 2 images within the doc and from outside sources</p> <p>Manipulate, size, and move a graphic in a doc using advanced tools (i.e. text wrapping, cropping, etc.)</p>
Multimedia and Presentation Tools			
<p>Create, edit and format text in multimedia presentations</p>	<p>Create but cannot edit or format</p>	<p>Create, edit, and format text (at least 2-3 features in multimedia palette)</p>	<p>Create, edit, and format text (at least 4 features in multimedia palette)</p>