McGrath Elementary
21501 Deputy Jake Drive
Newhall, CA 91321
661.291.4090

Meadows Elementary
25577 N. Fedala Road
Valencia, CA 91355
661.291.4050

Newhall Elementary
24607 Walnut Street
Newhall, CA 91321
661.291.4010

Oak Hills Elementary
26730 Old Rock Road
Valencia, CA 91355
661.291.4100

Old Orchard Elementary
25141 N. Avenida Rondel
Valencia, CA 91355
661.291.4040

Peachland Elementary
24800 Peachland Avenue
Newhall, CA 91321
661.291.4020

Pico Canyon Elementary
25255 Pico Canyon Road
Stevenson Ranch, CA 91381
661.291.4080

Stevenson Ranch Elementary
25820 N. Carroll Lane
Stevenson Ranch, CA 91381
661.291.4070

Valencia Valley Elementary
23601 Carrizo Drive
Valencia, CA 91355
661.291.4060

Wiley Canyon Elementary
24240 W. La Glorita Circle
Newhall, CA 91321
661.291.4030

District Office
25375 Orchard Village Road
Suite 200
Valencia, CA 91355
661.291.4000

Parent-Student Handbook

2024-2025

Policies, Rules, Rights & Responsibilities

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NEWHALL SCHOOL DISTRICT

COLLABORATE | INNOVATE | PERSEVERE | EXCEL

August 2024

Dear Parents and Guardians,

Newhall School District is committed to providing a safe learning environment for all students and staff while developing our students academically, behaviorally and social-emotionally.

We continue fostering intellectual curiosity while guiding students to achieve their best.

We invite families to be active partners with us in this important work of educating, supporting and inspiring each student to successfully transition from grade to grade, and become ready for excellence.

The purpose of the 2024-2025 Parent/Student Handbook is to inform our students and families of the policies, procedures, and operations of our schools. The handbook presents information highlighting policies and guidelines necessary for the academic achievement, safety, and well-being of our students. It is important to review the entire handbook with your child as we begin the school year and to use it as a reference throughout the year. Thank you for your support and partnership in your child's education. We look forward to working together with you to increase learning and achievement for each NSD student. Should you have any questions about the contents of this handbook, please contact your child's school or the District Office at (661) 291-4000. Do not forget to follow us on Instagram, and Twitter @newhallsd.

Sincerely,

Leticia Hernandez

Leticia Hernandez, Ed.D., Superintendent of Schools

The references at the end of the sections in this booklet include the following codes:

BP . . District Board Policy
AR . . Administrative Regulation
EC . . Education Code
HSC. Health and Safety Code
PC . . Penal Code
WIC. Welfare and Institutions Code
CCR. California Code of Regulations
CC . . Civil Code
FC . . Family Code
GC . . Government Code
LC . . Labor Code
VC . . Vehicle Code
BPC. Business and Professions Code

FAC. . . . . .Food and Agriculture Code
USC. . . . . .United States Code
CFR. . . . . .Code of Federal Regulations
ESEA. . . . .Elementary and Secondary Education Act
PPRA . . . .Pupil Privacy Rights Amendment
FERPA . . .Family Educational Rights and Privacy Act
PPACA . . .Patient Protection and Affordable Care Act
Title VI . . .Title VI (or VII, or IX) of the Civil Rights Act of 1964
ADA . . . . .Americans with Disabilities Act
IDEA. . . . .Individuals with Disabilities Education Act
§ 504. . . . .Section 504 of the Rehabilitation Act of 1973
EOA . . . . .Equal Opportunities Act
CIF . . . . . .California Interscholastic Federation

FAMILY INVOLVEMENT

Parents and guardians are encouraged to become involved in the formal education of their children. This early and consistent parental involvement helps children to do well academically. When this involvement is combined with a partnership between home and school, the student, the school and the community benefit.

Parents and guardians of enrolled students have the right to be included in the educational process and to have access to the system on behalf of their children. These rights are outlined in Chapter 864, Statutes of 1998 and Education Code Section 51101 as follows:

Classroom Observing: Parents have the right to visit their child's classroom to observe activities. The time and date of the visitation must be arranged in advance with the school.

Teacher Conferencing: Parents have the right to request a conference with their child's teacher(s) or the principal. Parents should contact the school to schedule a date and time convenient to all participants.

Volunteering: Parents have the right to volunteer their time and resources for the improvement of school facilities and programs. Parents should contact the school to determine the terms and conditions of this service.

Student Testing: Parents have the right to be notified of their child's performance on standardized and statewide tests and the school's ranking on these tests.

Safe School Environment: Parents have the right and are entitled to the assurance of a safe and supportive learning environment for their child.

Curriculum Materials: Parents have the right to examine the curriculum materials of the class or classes in which their child is enrolled.

Student Academic Progress: Parents have the right to be informed of their child's academic progress in school and of the persons to contact if they wish more information or assistance with their child.

Student Records: Parents have the right to access their child's records and to question anything they feel is inaccurate or misleading or an invasion of privacy. Parents have the right to a timely response from the school district about their questions.

Standards: Parents have the right to receive information regarding the academic standards their child is expected to meet.

Councils and Committees: Parents have the right to participate as a member of a parent advisory committee, school-site council, or site-based management leadership team in accordance with established rules and regulations for membership.

Parent Involvement: Parents and guardians have the right and should be given the opportunity to work in a mutually supportive and respectful partnership with the school to help their child succeed.

Online Information: Find a wealth of information about the district at *www.newhallschooldistrict.com*. Plus, see the great things that are happening every day in the Newhall School District by finding and following us on Facebook.

Explanation of Your Rights and Responsibilities

This Parent and Student Handbook contains important information about laws related to public schools and your rights and responsibilities as a parent. This includes laws pertaining to the federal law No Child Left Behind.

The handbook also contains useful information to help parents guide their child's education. Additional information is available on the District's website. These notices include forms that will: allow you to withhold your child's participation in sex education, restrict viewing of some movies shown in class, prevent your child's photo from being taken for public release, acknowledge receipt of this booklet, and control Internet use.

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ENROLLMENT AND ATTENDANCE

Attendance Options

The governing board annually reviews attendance options including how students may attend a district school outside their attendance area (intra-district transfer). This district has non-arbitrary rules explaining how students may apply, be accepted or denied intra-district transfer. Districts may allow the transfer of students from or to other districts (inter-district transfer). Victims of bullying or violence are given preference in intra- and inter-district transfers. In some cases, the district must provide transportation. Students attending "persistently dangerous" schools can transfer and enroll in a safe school. Students convicted of a violent felony or convicted of a specific misdemeanor may be transferred involuntarily to another school in the district. Districts cannot prevent children of active military from changing districts, as long as the district chosen agrees to accept them. Upon enrollment or transfer, principals are urged to check missing children information. Further information about residency, attendance options, special program options, etc. will be provided by the California Department of Education. [BP 5116.2 February 2024; EC 46600, 48204, 48204.7, 48206.3, 48300, 48301, 48306, 48432.5, 48853.5, 48929, 48980, 49068, 51101; PC 667.5(c), 29805; 20 USC 7912]

1. Intradistrict Open Enrollment:

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of District students and parents/guardians, while also maximizing the efficient use of District facilities. The Superintendent or designee shall establish procedures for the selection and transfer of students among District schools in accordance with law, Board policy, and administrative regulation.

The parents/guardians of any student who resides within District boundaries may apply to enroll their child in any District school, regardless of the location of their residence within the District. The Board shall annually review this policy.

Enrollment Priorities

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area.

The Superintendent or designee shall grant priority for the enrollment of a student in a District school outside of the student's attendance area, if the student:

1. Is enrolled in a District school designated by the California Department of Education (CDE) as "persistently dangerous";
2. Is a victim of a violent crime while on school grounds;
3. Is a victim of an act of bullying committed by another District student, as determined through an investigation following the parent/guardian's submission of a written complaint with the school, District, or local law enforcement agency. If the District school requested by the student is at maximum capacity, the Superintendent or designee shall accept an intradistrict transfer request for another District school;
4. Is currently enrolled in a District school identified by CDE for comprehensive support and improvement, with priority given to the lowest academically achieving students from low-income families;
5. Is experiencing special circumstances that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a District school that is at capacity and otherwise closed to transfers. To grant priority under these circumstances, the Superintendent or designee must have received either:
   a. A written statement from a representative of an appropriate state or local agency, including, but not necessarily limited to, a law enforcement official or a social worker, or a properly licensed or registered professional, including, but not necessarily limited to, a psychiatrist, psychologist, marriage and family therapist, clinical social worker, or professional clinical counselor;
   b. A court order, including a temporary restraining order and injunction;
8. Has a parent/guardian whose primary place of employment is that school.

Application and Selection Process

In order to ensure that priorities for enrollment in District schools are implemented in accordance with law, applications for intradistrict open enrollment shall be submitted during the application window dates of the school year preceding the school year for which the transfer is requested. The application window dates will be determined annually and parents will be notified.

The Superintendent or designee shall calculate each school's capacity in a nonarbitrary manner using student enrollment and available space.

Except for the enrollment priorities listed above, for all other applications for enrollment from outside a school's attendance area, the Superintendent or designee shall use a first come, first served basis selection process to determine which students shall be admitted whenever a District school receives admission requests that are in excess of the school's capacity.

Enrollment decisions shall not be based on a student's academic performance. However, existing entrance criteria may be used for enrolling students in a specialized school or program, provided that the criteria are uniformly applied to all applicants. In addition, academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students.

Transportation

The District shall not be obligated to provide transportation for students who attend school outside their attendance area, unless required by law.

However, upon parent/guardian request, the District shall provide transportation assistance to any student who is eligible for free or reduced-price meals and whose enrollment in a District school outside the student's attendance area is a result of being a victim of bullying. [BP 5116.1 October 2022; EC 200, 35160.5, 35291-35291.5, 35351, 46600-46611, 48200, 48204, 48300-48316, 48980; 5 CCR 11992-11994; 20 USC 6311, 6313, 7912]

2. Interdistrict Attendance:

The Governing Board recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, desire to enroll their children in a school in another district.

Interdistrict Attendance Agreements and Permits

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts.

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed upon by both districts for reapplication and/or revocation of the student's permit.

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

Transportation

Upon parent/guardian request, the District shall provide transportation assistance to a student receiving an interdistrict transfer who is eligible for free and reduced-price meals and is the child of an active duty military parent/guardian or a victim of bullying, as defined in Education Code 46600.

In addition, upon request of a student's parent/guardian, the Superintendent or designee may authorize transportation for any interdistrict transfer student to and from designated bus stops within the attendance area of the school that the student attends if space is available. [BP 5117 September 2023; EC 8151, 41020, 46600-46611, 48204, 48300-48317, 48900, 48915, 48915.1, 48918, 48980, 48985, 52317; CA Constitution Article 1, Section 31]

3. Attendance Where Caregiver Resides:

If your child lives in the home of a caregiving adult, as defined by law, or a foster home your child may attend the school district in which that residence is located. Execution of an affidavit under penalty of perjury pursuant to the Family Code by the caregiving adult is required to determine that your child lives in

the caregiver's home. [EC 48204(a), 48980; FC 6550-6552]

4. Attendance in District Where Parent / Guardian is Employed

The District may, but is not required to accept a transfer student whose parent/guardian resides outside the boundaries of the school district but is employed and lives with the student at the place of the parent's/guardian's employment within the boundaries of the school district for a minimum of three days during the school week; or a student whose parent/guardian physically works within the boundaries of the school district for a minimum of 10 hours during the school week. [EC 48204(a)(7), 48980]

5. Special Enrollment Allowances for Some Categories of Students:

Some students living in the District, including foster, homeless, migratory, American Indian, or military children may stay enrolled in their school of origin inside or outside the district if: 1) their Individual Education Plan (IEP) indicates attendance elsewhere, or 2) parents, guardians, and others with authority declare in writing otherwise. In some cases, they also have rights to expedited enrollment in school, to attend classes and programs, to after-school programs, and to fee waivers. The school district and each school site have complete documentation of the rights of homeless, foster, migratory, military, and other special categories of students. [EC 48204, 48204.7, 48645.3, 48850-48859, 51225.1, 56055; 5 CCR 4622; WIC 224.1, 361, 726; 42 USC 11301, 11431-11435]

Student Immigrant and Religious Rights

All school age children must be admitted to California Public Schools and be offered all programs accessible to other students. School districts cannot ask about a student's immigrant (or migratory) or religious status. The state Attorney General has information about "know your rights": *https://oag.ca.gov/immigrant/resources*. Immigrant students are still considered residents of their current school district even if parents are deported or are being held in custody. [EC 200, 220, 234.1]

General Absences

Children cannot learn if they are not in school. Daily school attendance improves student achievement. Children learn early about being on time and not missing school; teach your child that school attendance is an important family value. Children ages 6 to 18 years must attend every school day.

The State only awards funding to school districts for actual attendance. **The State does not fund districts for the excused absences listed below.** Always review the school calendar and plan activities and vacations during days off. No pupil whose attendance is excused shall have grades or academic credit lost if assignments and tests can be reasonably completed.

Other attendance reports, such as truancy, rely on excused and unexcused absences. There are legal consequences if your child misses too much school. You must send a note and/or phone the school within 72 hours to clear any excusable absences. Parents/Guardians have the right to be notified on a timely basis if their child is absent from school without permission. Unexcused absences are recorded as a truancy.

A. Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:
   1. Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.
   2. Due to quarantine under the direction of a county or city health officer.
   3. For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
   4. For the purpose of attending the funeral services or grieving the death of either a member of the pupil's immediate family, or of a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, so long as the absence is not more than five days per incident.
   5. For the purpose of jury duty in the manner provided for by law.
   6. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including

absences to care for a sick child, for which the school shall not require a note from a doctor.

7. For justifiable personal reasons, including, but not limited to, an attendance or appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at a religious retreat, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.
8. For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
9. For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
10. For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.
11. For the purpose of participating in a cultural ceremony or event.
12. (A) For the purpose of a middle school or high school pupil engaging in a civic or political event, as provided in subparagraph (B), provided that the pupil notifies the school ahead of the absence.

    (B) (i) A middle school or high school pupil who is absent pursuant to subparagraph (A) is required to be excused for only one schoolday-long absence per school year.

    (ii) A middle school or high school pupil who is absent pursuant to subparagraph (A) may be permitted additional excused absences in the discretion of a school administrator, as described in subdivision (c) of Section 48260.
13. (A) For any of the purposes described in clauses (i) to (iii), inclusive, if an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, has died, so long as the absence is not more than three days per incident.

    (i) To access services from a victim services organization or agency.

    (ii) To access grief support services.

    (iii) To participate in safety planning or to take other actions to increase the safety of the pupil or an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, including, but not limited to, temporary or permanent relocation.

    (B) Any absences beyond three days for the reasons described in subparagraph (A) shall be subject to the discretion of the school administrator, or their designee, pursuant to Section 48260.
14. Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

B. A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

C. For purposes of this section, attendance at religious retreats shall not exceed one schoolday per semester.

D. Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

E. For purposes of this section, the following definitions apply:

1. A "civic or political event" includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls.
2. "Cultural" means relating to the practices, habits, beliefs, and traditions of a certain group of people.
3. "Immediate family" means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.
4. "Victim services organization or agency" has the same meaning as defined in paragraph (7) of subdivision (g) of Section 230.1 of the Labor Code. [EC 48205, 48260; LC 230.1]

Districts may allow students, with parental or guardian consent, to be excused to participate in moral or religious exercises or instruction. [EC 46014]

Emergency School Closure

Schools may close in the case of a natural disaster such as an earthquake, a fire, a flood, or an epidemic/pandemic. School officials rely on the expertise and advice of public health and safety officials in these decisions. Other means of delivering instruction will be used as possible.

Minimum Days/Pupil Free Staff Development Days

If your child will be affected by minimum days or staff development days, we will give you at least one month's notice. The dates that were known at press time are printed in the calendar in this booklet. [EC 48980]

Leaving School

The NSD School Board has established a closed campus policy at all sites. Students may not leave campus at any time during the school day. This is for the security of the campus and to protect your student's health, safety, and welfare. Please cooperate by not requesting permission for your student to leave campus during the school day. [EC 44808.5]

Unexcused Absences (truancy)

When a student misses school without an excuse they are considered truant, and the school will notify the parent/guardian. The State defines three levels of truancy, each carrying more severe penalties for both the student and the parents or guardians. A student is classified as;

Truant: after missing three days of school or three 30-minute periods without a valid excuse

Habitual Truant: if they are truant three or more times in a school year and an effort is made to meet with parents

Chronic Truant: if they miss 10 percent or more of the school days in a school year.

Early intervention and cooperation between the school and the family is the best way to support student learning. A student who is truant can be referred to a student attendance review board (SARB), a community service program, the county probation department, or to the district attorney. Through these programs the student can be given guidance toward improving attendance. The goal is to intervene before a student enters the juvenile justice system or drops out of school. Parents are urged to use community services identified by the school or District, a SARB, the District Attorney, or Probation department. Students and parents face penalties as defined in Education Code, Welfare and Institutions Code, and Penal Code.

Parent Penalties: First conviction – up to $100 fine; Second conviction – up to $250 fine; Third conviction – up to $500 fine. Parents of chronically truant elementary students face a fine up to $2,000; imprisonment up to one year; or both. They may also be scheduled to meet regularly with district staff and/or referred to community resources. Parents may also have to attend classes at the student's school for a day and/or personally deliver their child to school every day. [EC 48260, 48260.5, 48261, 48262, 48263, 48263.5, 48263.6, 48264.5, 48291, 48293, 48320; PC 270.1, 830.1; WIC 256, 258, 601, 601.3]

Transportation and Safety

Our goal is to provide the safest, most reliable transportation service possible for your child.

Bus Stops:

Students are transported to and from their designated bus stop. Designated stops may be the home, a central location, or a daycare provider. Each student is limited to one (1) pickup address and one (1) drop address unless the District grants an exception.

The bus stop will be in front of and on the same side of the street as the student's designated stop. Pickup or release of a student cannot be made in any area determined to be unsafe, or any location not established as a designated district stop. Safety always takes precedence over other criteria. **Transportation will not be provided if a student is presented soiled, sick or unsafe to transport.**

Students are required to follow all bus rules when walking to and from their bus stop and while waiting for the bus. Each student is assigned to a specific bus route and may be assigned to a particular seat. State law requires that no student be permitted to leave the bus at a point other than his/her designated stop. Parents or guardians must not make private arrangements with the bus driver. All changes must be cleared through the Storer Dispatch office.

Drivers are required to follow established routes. They may not make changes in these routes unless authorized by the Storer Dispatch office. Please do not request the driver to change routes or stops.

Bus Schedules:

Prior to the beginning of each school year, parents/guardians will be notified by Storer transportation of their student's morning pickup schedules. Buses, routes and times may need to be changed throughout the school year to accommodate new students or District needs. Parents/guardians will be notified of time changes.

Pickup Procedure:

The pick-up time given to parents/guardians is the bus departure time from the student's designated stop. The student should be ready for pick-up at least five (5) minutes prior to the provided pick-up time. Buses must operate on a schedule so students arrive at their school sites on time. Buses will depart from the designated pick-up location at the exact departure time. A delayed bus will wait one (1) minute at the stop and then depart. The dispatch office may make notifications when a bus is delayed but this cannot be guaranteed. **A bus will not be sent back to pick up a child who is not ready on time or present for transport.**

The parent/guardian is responsible for assisting the student from the house to the bus. The bus driver may not leave the bus except to operate the lift gate for students in wheelchairs, or to escort students where approved. It is the bus driver's responsibility to load and unload the students and to ensure that wheelchairs, car seats, and all seat belts are secured and fastened.

If your student misses the bus or you take your student to school for some other reason you need to contact Storer Transportation to inform them that your student still needs transportation home.

Address Change:

Storer Transportation will pick up and return your student to his/her designated stop. Only one agreed upon pickup and one return location can be accommodated. Addresses must be the same day to day. Requests for alternative addresses or temporary changes cannot be accommodated.

You must notify the dispatch office of permanent changes to your student's address at least five (5) working days before the change is to be effective. Due to the volume of changes received it may take several days to be posted to the route sheet. Bus assignment and/or pick-up time may be affected. The dispatch office will notify parents/guardians in those instances.

Consecutive Absences:

Please notify the Storer Dispatch office whenever you are not sending your student to school. Failure to appear for transportation for five (5) consecutive school days will be cause for suspension of transportation services. Restarting service will require reaffirming eligibility for transportation through the school district.

Emergency Information for Transportation:

It is imperative that you, as the parent/guardian,

maintain correct emergency information in the Storer Dispatch office. Additions or changes to the "Medical Information for Emergencies" form cannot be done over the phone. Contact the dispatch office to send a form with your driver and return it to your driver when completed. "Medical Information for Emergencies" forms must be updated at least annually (in the fall) to prevent suspension of transportation services.

Drop-off Procedure:

An authorized person must receive your student when the bus arrives at the designated drop-off location. At the beginning of each summer and fall school season drivers will distribute "School Transportation Release from Responsibility" and "School Transportation – Medical Information for Emergencies" forms. Both forms must be completed and returned to the driver within five (5) working days. Failure to remit completed forms will result in suspension of transportation services.

Any individual to receive your student other than the parent or guardian must be listed on the "Release from Responsibility" form. It is the parent's responsibility to be at the designated drop-off location, or have a person listed on the "Release from Responsibility" form present, every day the student rides the bus.

It is against the law to leave a student unattended and is considered child abandonment when an authorized adult is not available at drop-off. IF NO ONE IS AVAILABLE we will contact the appropriate law enforcement agency or Child Protective Services. In the event that CPS and/or law enforcement have to be contacted, transportation will be discontinued immediately.

Due to numerous variables and continually changing traffic and weather conditions, it's not possible to provide specific drop-off times. Drop-offs that occur at similar times over a span of days are coincidental and do not establish a fixed drop-off time. An authorized person must be available to receive your student from the time he/she is dismissed from school.

Red Light Crossing:

In most cases your students will be picked-up and dropped off in front of your home or from a central location. In any instance where a student is across the street from the bus they must, by law, be escorted by the bus driver with the use of the red crossing lights on the school bus.

The driver will turn on the red lights and exit the bus in front of the student to be crossed. The student must wait on the curb in front of the bus until the driver walks to the center of the roadway, stops traffic, and directs the student to cross the street. The student must walk, not run, across the street, passing between the driver and the front of the bus.

Due to the danger involved the school district only allows a few existing routes to utilize this procedure. Parents and students must not force use of this procedure by setting themselves up across the street from the bus stop location. Doing so will result in suspension of transportation services.

Minimum Day Transportation:

Your student's school minimum day transportation will be provided at the bell times designated on those days.

Bus Rules for Students:

1. No eating, drinking or littering on the bus. Chewing gum and glass containers are prohibited on buses at all times.
2. No standing, moving, or changing seats while the bus is in motion or stopped in traffic. Seatbelts must be fastened at all times if available.
3. No smoking, lighting matches, or doing any damage to the bus or equipment.
4. No swearing, using foul language or making loud noises.
5. No spitting or throwing objects into or from open windows.
6. No fighting or horseplay.
7. No having any part of your body outside of the bus.
8. No intimidating or threatening anyone inside or outside of the bus.
9. No doing anything to endanger other students or prevent safe travel.
10. Riders will face forward when the bus is in motion or stopped in traffic.

11. Items transported on buses must fit in the rider's lap or under the seat. No items brought onto the bus may block emergency exits, windows or aisles. Free rolling items, loose balls and balloons cannot be transported.
12. No use of electronics on the bus.
13. Riders will obey any directions from the driver.
14. The District and Storer Transportation are not responsible for items left, lost, stolen, damaged or vandalized on the bus.

Depending on the severity of the offense, an automatic denial of bus riding privileges may be imposed for the following:

A. Fighting, biting or spitting;
B. Obscene language or gestures directed at the bus driver, aide, other students, or the general public;
C. Vandalism to the bus or private property;
D. Exiting the bus through a window or emergency exit (except during an emergency) or at an unauthorized location;
E. Any weapons or hazardous items brought on the school bus;
F. Any matches, cigarettes and/or controlled substance brought on the school bus;
G. Any time school, transportation, public authorities and/or parents/guardians must be dispatched to a bus due to student misconduct;
H. Threatening the driver, aide, or other students.
I. Cell phones must be OFF and completely put away while on the bus. Cell phones and other electronic devices may only be used on the bus if authorized by an IEP. They are subject to being confiscated by the bus driver for the duration of transport if this rule is violated.

REMEMBER – The bus driver has a high degree of responsibility. So do the passengers! Advise your student to help the bus driver so your student may have a safe and pleasant trip! Thank You!

Student Illness:

Please notify Storer Transportation by telephone prior to the pickup time whenever you are not sending your student to school. The phone number for the Storer Dispatch office is (661) 288-0400.

Children who are sick do not learn well at school and expose others to illness. They should not be sent to school. Most doctors recommend that children be free of fever for at least twenty-four (24) hours before sending them back to school.

Schools have established procedures to follow for students who become ill at school. In most situations parents will be requested to pick up ill students at school and take them home. Transportation will not be provided if a student is presented soiled, sick or unsafe to transport.

At no time shall students with live lice and/or nit infestation be allowed to be transported. A Parent/Guardian will be required to transport the student home from school once a student has been determined to be infested. Additionally, all students must be returned to the school by the parents and be checked and cleared by the school nurse prior to the reinstatement of transportation services.

Medication – For safety, medications are not allowed on the school bus. All medication that needs to be administered at school must be taken to school by the parent/guardian in accordance with HIPPA regulations. Each driver has been trained in basic first aid and CPR. Emergency medical personnel will be contacted in case of a medical emergency.

Personal Hygiene – For the comfort of the others on the bus, it is important to maintain adequate standards of hygiene. Please be sure to toilet students before they board the bus. If your student has a problem in this area, please be sure to supply the school with a change of clothes and a plastic bag for transportation home. All car seats, walkers and wheelchairs must be always kept clean and sanitary.

Emergency Medical Information – Please notify the school nurse and the Storer Dispatch office of any medical conditions (seizures, asthma, allergy to bee stings, etc.) your child may suffer from. All information provided to the Storer Dispatch office will be maintained in accordance with HIPPA regulations. Each driver has been trained in basic first aid and CPR. Emergency medical personnel will be contacted in case of a medical emergency.

Lost Articles:

Parents assume all responsibility for all items brought on the school bus. Please label all personal

items sent to school. Storer Transportation and the District assume no responsibility for any lost or stolen articles.

Bus Suspension Policy:

The bus driver and/or bus aide, through the bus incident reporting process, will report students who are disruptive and/or exhibiting dangerous behavior. Any student may receive the maximum suspension and/or be denied bus transportation if it is determined that he/she created a safety hazard on the bus. Storer Transportation and the District will make the determination of any suspensions.

Students will receive a verbal warning by the bus driver or bus aide and an incident report will be completed and sent to the parent/guardian with a copy of the bus rules. Continuing misconduct will result in the procedures outlined below:

2nd Incident – Written warning and a copy of Incident Procedures mailed to parent/guardian.

3rd Incident – Students may be denied bus riding privileges for up to three (3) school days.*

4th Incident – Students may be denied bus riding privileges for up to five (5) school days. An IEP meeting may be convened if appropriate.*

* If your student has been denied bus riding privileges and you are not able to provide transportation contact your district. This incident procedure does not affect the responsibility of the district to provide the services specified on the IEP.

Vandalism:

The California Civil Code, Section 1714.1 states: "Any act of willful misconduct of a minor which results in injury or death of another person or in any injury to the property of another shall be imputed to the parent or guardian having custody or control of the minor for all purposes of civil damages, and such parent or guardian having custody or control shall be jointly and severely liable with such minor for any damages resulting from such willful misconduct up to a maximum of $10,000."

Car Seats and Wheelchairs:

Students who are physically unable to sit safely secured by a seat belt may be transported in a booster seat, safety vest or wheelchair.

Wheelchairs shall be equipped with brakes and seat belts and properly maintained by the owner of the chair. Velcro fasteners shall not be the sole source of restraint on a wheelchair. All wheelchair tires and brakes must be maintained so as to prevent the wheels from moving when the brakes are applied.

Electric wheelchairs transported on school buses shall be capable of being locked in gear when placed in a school bus or shall have an independent braking system capable of holding the wheelchair in place. Wheelchairs shall be turned off while being transported on the school bus. Batteries used to propel electric wheelchairs shall be both leak-resistant and spill-resistant or shall be placed in a leak-resistant container. Batteries shall be secured to the wheelchair frame in such a manner as to prevent separation in the event of an accident.

Any wheelchair which does not meet these minimum requirements shall not be transported. It is the parent's responsibility to provide all equipment which meets minimum safety requirements.

School Bus Driver Qualifications:

Storer Transportation, the Newhall school district, and the state of California require all school bus drivers to attend regularly scheduled safety meetings and in-service training sessions to maintain their skills in transporting students. Each driver must maintain a valid School Bus Drivers Certificate, attainment of which requires a 40-hour minimum course of instruction. Additionally, all drivers must have First Aid and CPR certification from the American Red Cross, must participate in drug and alcohol testing, must pass a physical examination, and must obtain state and federal criminal clearance.

School Bus Equipment:

To ensure maximum safety, all school buses are inspected daily by the bus driver and annually by the Department of the California Highway Patrol. In addition, each vehicle must be certified that it meets all applicable regulations and laws relating to pupil transportation in the State of California. Further, all buses are equipped with two-way radios.

When available, California law requires use of seat

belts for bus passengers. All students are required to wear them while riding the school bus. **Seat belts are not to be unfastened until the bus has stopped.**

School Bus Safety Zones:

School buses are the safest mode of transportation for school students in the United States. However, school buses can be very dangerous and we must follow some very important rules when around a school bus:

Students, parents and school personnel should stay away from the front, rear and sides of a school bus.

The only time a person should be closer than 12 feet to the school bus is when the school bus is stopped and the doors are open.

At no time should anyone go under a school bus. If something is dropped or goes under the school bus, the school bus driver is the only person who is allowed to retrieve the item.

School Bus Accidents:

We are fortunate to have an excellent record regarding school bus accidents. When/if any accident involving a school bus occurs, no matter how minor, it must be reported to the California Highway Patrol and a law enforcement officer must respond to the scene. Under these circumstances the bus may be delayed an hour or more.

When/If an accident occurs, it is Storer Transportation's responsibility to determine if there are any injuries and the extent of the damages, and to notify the proper authorities, including the California Highway Patrol, Emergency Medical Personnel (if needed), and the school district. Storer Transportation will notify the parents regarding the extent of the injuries (if any), the location of the accident, and a description of the accident.

School Site Responsibilities:

Each school site that receives students who ride our transportation shall have appropriate school staff available prior to the start of school. School staff shall meet each bus to receive students and maintain safety in the school bus unloading area.

After school, staff shall assist students in getting on the correct bus and maintaining a safe loading area. Buses will depart the school site no later than 7 minutes after bell time. If buses arrive after the bell time, they will wait 7 minutes before departing.

No Student Left Unattended:

Each school bus shall be equipped with an operational child safety alert system. A "child safety alert system" is a device located at the interior rear of a vehicle that requires the driver to either manually contact or scan the device before exiting the vehicle, thereby prompting the driver to inspect the entirety of the interior of the vehicle before exiting.

Each school bus driver is required to check their bus after each run/route/trip once finished. This means they will get out of the driver seat and walk the entire length of the bus, checking the entirety of the interior for sleeping students and articles that may have been left behind before exiting the vehicle. This is pursuant to Senate Bill 1072 which amends Education Code 39831.3(a).

Service Problems or Complaints:

Please direct all comments, questions, or complaints regarding transportation service to: the Newhall School District by calling (661) 291-4000. You may also contact the Office of Storer Transportation by calling (661) 288-0400.

THIS PARENT MANUAL AND TRANSPORTATION PLAN INVOLVES THE UNITED EFFORTS OF THE NEWHALL SCHOOL DISTRICT AND STORER TRANSPORTATION SCHOOL AND CONTRACT SERVICE, INC. MATERIAL IN THIS MANUAL MAY NOT BE REPRODUCED IN ANY FORM WITHOUT WRITTEN PERMISSION.

Individualized Instruction

You must notify the school if your child has a temporary disability and cannot attend in a regular classroom. If your temporarily disabled child is located outside your school district, notify both the district where your child resides and the district where the child is located. Within five (5) days of notice, the district(s) will determine if the student qualifies; within five (5) days of the determination shall commence instruction in the home or in a hospital or other residential health facility. The district(s) will notify you if your child qualifies, when instruction will begin, and for how long it will continue. Each

hour of instruction at home or in a facility will count as a full day but cannot exceed 5 days per week nor the number of days in the school year. [EC 48206.3, 48207, 48207.5, 48208, 48980]

Notice of Alternative Schools

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to: (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy. (b) Recognize that the best learning takes place when the student learns because of his desire to learn. (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects. (d) Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process. (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located. At this time, NSD does not offer any alternative education programs.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the NSD administrative office of this District, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. [EC 58501]

INSTRUCTION AND CURRICULUM

Academic Standards and Assessments

Each district in California decides how they will teach and what resources they will use. More information can be found at *www.cde.ca.gov/re/cc*.

California Assessment of Student Performance and Progress (CAASPP)

California students take several mandated statewide tests. These tests provide parents/guardians, teachers, and educators with information about how well students are learning and becoming college and career ready. The test results may be used for local, state, and federal accountability purposes. The California Assessment of Student Performance and Progress (CAASPP) tests consist of the following:

Smarter Balanced Assessment Consortium Assessments

The Smarter Balanced computer adaptive assessments are aligned with the California State Standards. English language arts/literacy (ELA) and mathematics tests are administered in grades three through eight and grade eleven to measure whether students are on track to college and career readiness. In grade eleven, results from the ELA and mathematics assessments can be used as an indicator of college readiness.

California Science Tests (CAST)

The computer-based CAST measures students' achievement of the California Next Generation Science Standards (CA NGSS) through the application of their knowledge and skills of the Science and Engineering Practices, Disciplinary Core Ideas, and Crosscutting Concepts. The CAST is administered to all students in grades five and eight and once in high school (i.e., grade ten, eleven, or twelve).

California Alternate Assessments (CAAs)

Only eligible students — students whose individualized education program (IEP) identifies the use of alternate assessments — may participate in the administration of the CAAs. Test examiners administer the computer-based CAAs for ELA, mathematics, and science one-on-one to students. Students in grades three through eight and grade eleven will take the CAA for ELA and mathematics. Test items developed for ELA and mathematics are aligned with the CCSS and are based on the Core Content Connectors.

Students in grades five and eight and once in high school (i.e., grade 10, 11, or 12) will take the CAA for Science. The CAA for Science embedded

performance tasks are based on alternate achievement standards derived from the CA NGSS. Students taking the CAA for Science will take three embedded performance tasks in spring 2022.

California Spanish Assessment (CSA) for Reading/Language Arts

The optional CSA for Reading/Language Arts in Spanish is aligned with the California Common Core State Standards en Español. This computer-based test allows students to demonstrate their Spanish skills in listening, reading, and writing mechanics.

Pursuant to California Education Code Section 60615, parents/guardians may annually submit to the school a written request to excuse their child from any or all of the CAASPP assessments. More information about the CAASPP can be found at *www.cde.ca.gov/ta/tg/ca/*. [EC 60119, 60604, 60615]

English Language Proficiency Assessments for California

California transformed from the California English Language Development Test (CELDT) to the English Language Proficiency Assessments for California (ELPAC) in 2017-2018. The ELPAC is aligned with the 2012 California English Language Development Standards. It consists of two separate English Language Proficiency (ELP) assessments: one for the initial identification of students as English learners and the other for the annual summative assessment to identify students' English language proficiency level and to measure their progress in learning English.

Physical Fitness Test

The physical fitness test for students in California schools is the FitnessGram®. The main goal of the test is to help students in starting lifelong habits of regular physical activity. Students in grades five, seven, and nine take the fitness test.

Local Control Funding and Accountability

The Local Control Funding Formula (LCFF) provides money to school districts with a uniform base grant for every student, adjusted by grade level. Districts also receive adjustments for the number of students living in poverty, English learners, and foster youth. Then there are further adjustments for concentration of these groups if they are above 45% and at 55% of the district's enrollment. More information about the LCFF is available at www.cde.ca.gov/fg/aa/lc/.

The Local Control Accountability Plan (LCAP) is a critical part of the LCFF. Each school district is required to engage parents, students, teachers, principals, administrators, other employees, employee associations, and stakeholders to establish their plan. The LCAP must focus on eight state identified priorities:

1. Basic Services
2. Implementation of State Standards
3. Parental Involvement
4. Pupil Achievement
5. Pupil Engagement
6. School Climate
7. Course Access
8. Other Pupil Outcomes

The plan must describe the overall vision for students, annual goals including language acquisition, and specific action to achieve these goals. The plan will demonstrate how the district's budget will help achieve the goals, and annually assess how well the strategies improved outcomes. Anyone can bring or forward ideas or comment to the governing board on proposals or expenditures at parent or community engagement meetings. Complaints regarding the LCAP may be filed anonymously or using the District Uniform Complaint Procedures. [EC 305, 47606.5, 47607.3, 52060-52076; 5 CCR 4600, 4622]

Language Acquisition Programs

Language acquisition programs are designed to ensure that English learners acquire English as rapidly and effectively as possible. They provide instruction based on the state-adopted academic content standards, including English language development (ELD) standards. District language learning programs offered include:

The District offers a Structured English Immersion program in which nearly all instruction is in English with curriculum and presentation designed for students who are English learners. [EC 305(a)(2), 306(c)(3)]

The District offers a Dual Language Immersion program in which instruction is delivered in both English and Spanish. The program is designed for both English learners and native English speakers to develop as bilingual and biliterate. [EC 306(c)(1)]

Parents/Guardians may provide input regarding language acquisition programs during the development of the Local Control Accountability Plan. Parents/Guardians may submit written or verbal requests for the establishment of a language acquisition program in addition to the program available. Schools in which the parents/guardians of 30 pupils or more per school or 20 pupils or more in any grade request a language acquisition program are required to offer such a program to the extent possible. Please contact the District office or your school principal for more information. [EC 306, 310; 5 CCR 11310]

Parents/Guardians have a right to opt their child(ren) out of the school district's language acquisition program or opt out of particular English learner service(s) within a language acquisition program. [20 USC 6312(e)(3)(A)(viii)]

Multi-tiered Systems of Support

In the Newhall School District, we implement a Multi-Tiered System of Support (MTSS); a systematic and comprehensive framework in which data-based problem-solving and decision making is practiced to effectively support all students. Students receive high quality, evidence-based first instruction, and differentiated support. Both academic and social-emotional screening assessments are given up to three times a year to identify the specific needs of our students in an effort to respond quickly. Based on data, all students are provided interventions and/or enrichment to support their academic and social-emotional growth throughout the school year.

Here are examples of intervention provided within the Newhall School District, as determined by student need, and identified through our screening tools:

Academic:

- Differentiated Small Group Instruction
- Intervention and Enrichment (What I Need Time)
- Adaptive Online Programs
- Continuous Progress Monitoring

Social-Emotional and Behavioral:

- Counseling groups
- Social-Emotional lessons
- Individual counseling
- Behavior support

School Counselors

School counselors are trained educators possessing a valid teacher credential with a specialization in pupil personnel services. Counseling related to academic and nonacademic courses, classes, electives, school-related activities, team sports, athletic competitions, and school facilities will be available to all students without regard to their gender or gender identity, the gender listed in their records, or any protected group as listed under "Complaints Regarding Discrimination, Harassment, Intimidation, Bullying, Exceptional Needs Students, Categorical Programs, Federally Funded Programs" on page 39. The District Uniform Complaint Procedure may be used to file a complaint. [EC 221.5, 221.8, 48980, 49600, 48900, 51229; GC 11135; Title VI, Title IX; § 504; CIF 300D]

District Courses

The District maintains curriculum for all classes. Parents/Guradians have the right to review all curricular materials. [EC 49091.14, 51101; PPRA; ne]

Curriculum and Personal Beliefs

Whenever any part of the instruction in comprehensive sexual health, sexual abuse, or human trafficking prevention education conflicts with your religious training and beliefs or personal moral conviction, or those of your child, your child shall be excused from such instruction if you request an excuse in writing. No student shall be penalized, sanctioned, or disciplined for such an excuse, and shall have an alternative education activity available. [EC 51240, 51938, 51950]

Family Life, Human Development, and Sexual Health Education

Your child will be taking classes in compliance with the California Healthy Youth Act. These will include nutrition and physical activity, growth, development and sexual health, and mental/emotional health. You will be notified before such instruction. Any written and audio-visual educational materials planned for use are available for inspection prior to the start of classes. You may have copies of non-copyrighted material that will be presented by a consultant or guest speaker. You have a right to request, in writing,

that your child not participate in any or all activities. You may withdraw this request at any time. School districts must ensure that all participating pupils receive sexual health instruction from personnel adequately trained in appropriate courses. In this District, staff teaches these classes. Copies of Education Code Sections 51933, 51934, and 51938 can be requested from the District or can be obtained online at *https://leginfo.legislature.ca.gov*. [EC 51933-51939]

Newhall School District provides age-appropriate material on developmental changes related to puberty in 5th grade only. This presentation also discusses healthy preteen habits like good nutrition, regular exercise, appropriate hygiene, adequate sleep, healthy peer relationships, and the importance of communication with trusted adults. Parents may preview this material and may opt their children out of this presentation.

Dissection of Animals

If your child chooses not to participate in the dissection of animals, and if the teacher believes that an adequate alternative education project is possible, the teacher may work with the student to develop and agree upon an alternative education project for the purpose of providing your child an alternate avenue for obtaining the information required by the class. The school will need a signed note from you indicating your child's objection. [EC 32255-32255.6]

There are no classes in the Newhall School District where students dissect animals as part of the curriculum.

Tests/Surveys on Personal Beliefs

You will be notified before administration of any confidential test, questionnaire, or survey containing questions about your child's, or your personal beliefs, political practices, mental health, anti-social, illegal, self-incriminating, demeaning behavior, critical appraisals of others close to the family, about legally confidential relationships such as ministers or doctors, income (unless to determine eligibility for receiving financial assistance), sex, family life, morality, or religion. Parents may opt their child(ren) out of all surveys, without penalty, including those seeking information to be used in marketing. Parents have the right to review any survey or educational materials related to the survey on any of the above items. The District has developed policies relating to surveys and personal information. Notice will be sent to parents prior to such test or survey. If you believe your rights have been violated, you may file a complaint with the Family Policy Compliance Office at U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-5920. [EC 51513, 51938, 60614; 60615; PPRA; 34 CFR 98; ESEA; ne]

College and Career Planning Tools

Parents/Guardians now have direct access to online tools and resources that help them prepare their child(ren)'s path to college and a career. Student information can be shared directly throughout the college admission process. Individual student data from California Longitudinal Pupil Achievement Data System (CALPADS) is linked with the California College Guidance Initiative (CCGI). Tools such as *www.CaliforniaColleges.edu* can be used as early as sixth grade and through 12th grade. It also helps with scholarships and financial support through programs like the Student Aid Commission. [EC 60900.5; FERPA]

SCHOOL RECORDS AND STUDENT ACHIEVEMENT

Pupil Records

Parents, guardians, foster parents, certain caregivers, and students over 18 have the right to review, inspect, and get copies of school records within five business days of a written or oral request or before any meeting regarding an individualized education plan (IEP) or a hearing. Those records are confidential, and privacy will be maintained. Student records are provided to schools where student transfers or wants to enroll. In some instances, information about your child may be released to District staff, foster agencies, short-term residential treatment programs, after school programs, summer camps, lawyers, law enforcement, state researchers, and nonprofit researchers. Sharing of pupil records must conform to federal laws and in some cases must be approved by the State Committee for Protection of Human Subjects. The records include transcripts, discipline letters, commendations, attendance, and health information. The records are maintained at each school site by administrative staff. There is someone to help interpret the material. When more

than one child is named in the records, parents may only see material related to their child. If requested, the district will provide a list of types and locations where materials are held. There is a log of who has viewed the records that is kept at the same location as the records. District policy or administrative regulation 5125 sets forth the criteria by which school officials and employees can look and change or delete the files and why. Files may be reviewed to identify students eligible for public school choice or supplemental educational services. You may have copies made free of charge. The records can be changed to reflect a legal change of name and/or gender of a student or a former student with proper documentation. You also have the right to file a written request with the superintendent challenging the records if you think there is an inaccuracy, unsubstantiated conclusion or inference, a conclusion outside the observer's expertise, a comment not based on personal observation with time and date noted, misleading information, or a violation of privacy rights. You can file a complaint about how your request was handled with the district or with United States Department of Education. You will get to meet with the superintendent or designee within 30 days. If your challenge is sustained, the changes will be made. If not, you can appeal to the school board, which has final authority. If you still have a different view, your view can be included in the student's record. [EC 8484.1, 49060, 49062.5, 49063, 49068, 49069.3, 49070-49079.7, 51101, 56043, 56504; CC 1798.24(t); FERPA; 20 USC 1232(g); 34 CFR Part 99]

Release of Directory Information

The law allows schools to release "directory information" to certain persons or organizations including military recruiters. Directory information includes student's name, address, telephone number, and email address. Directory information does not include citizenship status, immigration status, place of birth, or any other information indicating nationality. You may have the District withhold any of this information by submitting a request in writing. In the case of students with exceptional needs or who are homeless, no material can be released without parent or guardian consent. [EC 49061(c), 49070, 49073(c), 56515; FERPA; ESEA; ne]

Notice of the District's Participation in Medi-Cal Billing Program

The Newhall School District, in cooperation with the California Departments of Health Care Services and Education, participates in a program that allows the district to be reimbursed with federal Medicaid dollars for select health services provided to enrolled Medi-Cal eligible students at school. The money received through this program is directly reinvested into expanding and improving health and social services for all students.

In accordance with State and Federal rules and guidelines, we are notifying you that some information may be released from your student's records to our reimbursement recovery vendor, Paradigm Healthcare Services, LLC and to the Department of Health Care Services (DHCS) for claiming purposes only (and your child's Medi-Cal benefits may be accessed). This information is only released if we receive your consent to do so. Your consent or non-consent, does not affect the services provided to your child and should not impact your Medi-Cal benefits.

All information that is shared is encrypted and transmitted securely to both our vendor and to DHCS. The education records that may be shared as a result of our participation in this program include:

- Student name, date of birth, and health-related evaluation, intervention, and referral information (for services received at school)
- Practitioners' notes related to these health services and select data from child's IEP (if applicable)

Student Data from Social Media Websites

School Districts may adopt a plan to gather student information from social media websites. The Governing Board has not adopted such a plan, but may consider it in the future. The information would pertain only to student or school safety, and must be destroyed within one year of the student leaving the District or turning 18. [EC 49073.6]

Regulations Regarding Pupil Achievement

The Governing Board believes good communication between parents and teachers is important in the educational process. All appropriate

forms of communication should be used. The progress report should reflect student progress in classwork and proficiency levels and indicate educational growth in relation to the student's ability, citizenship and effort. [EC 49067]

Teacher Qualifications

A provision of federal Title I requires all districts to notify parents of children in Title I schools that they have the right to request and receive timely information on the professional qualifications of classroom teachers and paraprofessionals including state qualifications, licensing for the grade level or subject taught, any waivers for qualifications, emergency provisions, college major, graduate degrees and subject, and if paraprofessionals are in the classroom and what their qualifications are. [ESEA; 20 USC 6311; 34 CFR 200.48, 200.61; ne]

School Safety Plan

Every year, each school shall review and update its plan by March 1. Each school shall make its plan public and shall share the plan with numerous community leaders, school site personnel, and parent groups. Plans should, among other things, provide guidance for the response to and/or the prevention of bullying, child abuse, disasters, and criminal activity. Key elements are to be described in the School Accountability Report Card. Planned responses to criminal incidents need not be disclosed. The Uniform Complaint Procedure can be used regarding School Safety Plan compliance. [EC 32281, 32282.1, 32286, 32288, 32289, 51101]

STUDENT SERVICES

Student Meal Program

The District's Food Service Department serves breakfast and lunch daily, and seeks to ensure no child is denied meals. The meal program is self-sufficient so that other student services are not impacted when meals are not paid for. Students may pay for meals on a per-meal basis or parents/guardians may pay for meals in advance. Program information will come from the Santa Clarita Valley Schools Food Services Agency (SCVSFSA) about paying for meals, managing your child(ren)'s accounts, and the Free and Reduced meal plan; participation in the plan is confidential. [EC 49510-49520, 49558; 42 USC 1761(a); ne]

Student Use of Technology

The Governing Board intends that technological resources provided by the District be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning.

The Superintendent or designee shall notify students and parents/guardians about authorized uses of District computers, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities in accordance with District regulations and the District's Acceptable Use Agreement.

Before a student is authorized to use the District's technological resources, the student and his/her parent/guardian shall sign and return the Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree not to hold the District or any District staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. They shall also agree to indemnify and hold harmless the District and District personnel for any damages or costs incurred.

The Superintendent or designee, with input from students and appropriate staff, shall regularly review and update this policy, the accompanying administrative regulation, and other relevant procedures to enhance the safety and security of students using the District's technological resources and to help ensure that the District adapts to changing technologies and circumstances.

Use of District Computers for Online Services / Internet Access

The Superintendent or designee shall ensure that all District computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors and that the operation of such measures is enforced.

To reinforce these measures, the Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet and to ensure that students do not engage in unauthorized

or unlawful online activities. Staff shall supervise students while they are using online services and may have teacher aides, student aides, and volunteers assist in this supervision.

The Superintendent or designee also shall establish regulations to address the safety and security of students and student information when using email, chat rooms, and other forms of direct electronic communication.

The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.

Student use of District computers to access social networking sites is prohibited. To the extent possible, the Superintendent or designee shall block access to such sites on District computers with Internet access. [BP 6163.4 October 2022; EC 49073.6, 51006, 51007, 60044; PC 313, 502, 632, 653.2; 15 USC 6501-6506; 20 USC 7101-7122, 7131; 47 USC 254; 16 CFR 312.1-312.12; 47 CFR 54.520]

The Acceptable Use Agreement to be signed by students and their parent/guardian is an insert in the First-Day Packet. In addition, if using a district device at home or in another location, the parent/guardian shall monitor and guide the student's activity, including, but not limited to supervising what websites and applications the student accesses.

Cyberbullying

The District may provide students with instruction, in the classroom or other educational settings, that promotes communication, social skills, and assertiveness skills and educates students about appropriate online behavior and strategies to prevent and respond to bullying and cyberbullying.

School staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies. Parents/guardians, students, and community members also may be provided with similar information.

Any student who engages in cyberbullying on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline in accordance with district policies and regulations. If the student is using a social networking site or service that has terms of use that prohibit posting of harmful material, the Superintendent or designee may also file a complaint with the Internet site or service to have the material removed.

School Accountability Report Card

The School Accountability Report Card is available on request, and is available annually by February 1st on the Internet at *www.newhallschooldistrict.com*. It contains information about the district and school regarding the quality of programs and its progress toward achieving stated goals. A copy will be provided upon request. [EC 33126, 32286, 35256, 35258, 51101]

Fingerprinting Program

Pupils may participate in a voluntary fingerprinting program. Written parent/guardian consent shall be required, and all reports containing the pupil's fingerprints shall be provided to the parent/guardian. [EC 32390]

Services to Students with Disabilities

If you have reason to believe your child (ages 0 through 21 years) has a disability requiring special services or accommodations, contact the school. Your child will be evaluated to determine whether he/she is eligible for free special or modified instruction or services.

The District wants to locate, identify and assess all children with disabilities whether homeless, wards of the state, enrolled in public or private schools. The District has policies guiding procedures for identification and referral. Students identified with special needs will receive a Free Appropriate Public Education in the least restrictive environment. [EC 48853, 56020 et seq., 56040, 56301; 5 CCR 4622; 20 USC 1412, (10)(A)(ii), 1412(a)(6)(A); 34 CFR 300.121]

Pupil Fees

While there are limited exceptions, families and students do not have to pay fees for most items related to public education. There are four types of fees identified in Education Code:

Pupil Fees: No fees or deposits can be required or collected for items including, but not limited to, materials, supplies, equipment, uniforms (i.e. band, cheerleading, basketball), lockers, locks, books, class apparatus, musical instruments.

Educational Activity Fees: No fees can be required or collected for student participation in an event or activity, either curricular or extracurricular, that is an essential part of a student's education or for transportation to those events. There can be no fees required for registering or participating in regular or extra classes.

Voluntary Donations: While voluntary donations may be suggested for activities, no student may be denied participation based on the family's ability to make a donation.

Exceptions – When fees may be required: By law, there are exceptions to the prohibition against charging fees or deposits. Exceptions include, but are not limited to, transportation to non-essential activities, non-essential events where attendance is optional (such as a school dance), food served to students, damage to district provided materials such as textbooks, cost of community service classes, and fingerprinting. Money may also be collected for material used for projects that a student will be taking home, such as, material used in a career class like woodshop or sewing. The Uniform Complaint Procedure can be used regarding pupil fee compliance. A complaint may be filed with the school principal and may be filed anonymously.

[EC 17551, 17552, 19911, 32030-32033, 32220-32224, 32390, 35330, 35331, 35335, 38084, 38118, 38120, 39807.5, 48052, 48053, 48904, 49010-49013, 49063, 49065, 49066, 51815, 52373, 52612, 52615, 52920-52922, 60070; 5 CCR 4610, 4630]

HEALTH SERVICES

Student Wellness

Wellness has a direct impact on a student's learning and social development. There are laws and policies that support and protect student wellness.

Students are encouraged to drink water throughout the school day. They are allowed to bring and carry water bottles except in libraries, computer labs, science labs, or other places where it may be dangerous to have drinking water. [EC 38042]

Students can wear sun protective clothing when outdoors, including, but not limited to hats. Students may also apply sunscreen during the day without a doctor's note or prescription. [EC 35183.5, 35291]

Student Access to Mental Health Services

School-based mental health services help address barriers to learning and provide appropriate student and family support in a safe and supportive environment. Reaching out for mental health services is simple; contact your school counselor, school psychologist, nurse, health assistant, principal, or the district office. In the community a good place to start may be to dial 211 for referrals in your area or to call Los Angeles Co. Mental Health Services at (213) 738-4601. If you are in crisis, contact this number or dial 911 immediately. [EC 49428; ne]

Suicide Prevention

Suicide is a leading cause of death among youth, and school personnel is often in a position to recognize warning signs. The District makes an effort to reduce suicidal behavior and its impact and has developed strategies to intervene. These may include staff development, student instruction in coping skills, informing parents/guardians, methods for promoting a positive school climate, crisis intervention, and counseling (including for bereavement). Information about district programs and services and links to community and statewide resources are available on the District's website at *www.newhallschooldistrict.com*. [BP 5141.52 October 2022; EC 215, 234.5, 234.6, 31180-32289, 49060-49079, 49602, 49604; GC 810-996.6; PC 11164-11174.3; WIC 5698, 5850-5883]

Tobacco-, Alcohol-, and Drug-Free Schools

The Board has adopted Tobacco-Free, Drug-Free, and Alcohol-Free campus policies to promote student health and well-being. The district has prevention and intervention programs. There may be programs

through the district or in the community to support students' cessation from use of tobacco, alcohol, or drugs. For more information, please contact the school/district nurse or a school administrator. [EC 51202-51203, 51260-51269; HSC 104420, 11999-11999.3]

Health Guidelines

The Newhall School District nurses would like to inform you of some health information for your child.

Illness and Emergencies During School

First aid will be provided as needed at the school site. School personnel may not diagnose illness or injury. Injured or ill students must be picked up by a parent/guardian or an adult who is authorized on the student's emergency card. Please submit a new emergency card every year and whenever there are changes with current phone numbers, in case we need to reach you regarding the health of your child. Please include phone numbers for family and friends who live locally, and would be able to promptly pick your child up from school should they become ill.

Recommendations for Staying Home from School and Reasons Your Child Will Be Sent Home from School

Mild illness is common among children and does not usually constitute a reason for excluding children from their usual school activities. However, children with the following illnesses or symptoms may pose a risk to their classmates and teachers, and should not be sent to school. In addition, if your student presents with these symptoms while at school, they will be sent home:

1. Temperature of 100.4 degrees F or above (student will be excluded until fever-free for 24 hours without fever reducing medication)
2. Any known or suspected communicable disease (e.g., Influenza; Covid-19; Strep Throat; Conjunctivitis; Hand, Foot, & Mouth disease)
3. Diarrhea and/or vomiting
4. Moderate to severe pain which does not subside/improve after fifteen minutes of rest or available health office interventions (e.g., earache, stomachache, headache, body-ache)
5. Illness, injury, or unusual malaise that prevents the child from participating comfortably in program activities
6. Unusual rash or sores, especially open/oozing, or accompanied by signs of illness
7. New cough that disrupts normal activity; new or uncontrolled wheezing, shortness of breath
8. Yellow or green drainage from nose or eyes
9. Live lice (may return after lice treatment)

In most instances, students may return to school once symptoms resolve and/or the student has been cleared to return to school by a physician or licensed healthcare practitioner. Please notify the school promptly if your child is diagnosed with an illness that can be spread to other students.

Access to Health Care

If you have difficulty accessing health care for your child, please feel free to contact the District nurses at (661) 291-4000. We can assist with local resources.

Casts, Splints, Crutches

Students who have casts, splints, crutches etc. will be kept in the quiet area during recess to avoid further injury. Please bring a note from your doctor regarding any specific restrictions and when they are released to full activities again.

Please feel free to call your child's school site or the District Nurses if you have any questions at (661) 291-4000.

Automatic External Defibrillators (AEDs)

The Newhall School District has (1) one automatic external defibrillator (AED) in every school. Per AED regulations, all staff at every site receive annual information that describes Sudden Cardiac Arrest, the school's Emergency Response Plan, and the proper use of the approved AED. In addition, site-specific hand outs that illustrate the location of each AED, step-by-step instructions relative to the use of the AED, and information about who they can contact if they want to voluntarily take AED/CPR training is distributed to staff. If you would like additional information, please do not hesitate to contact the District Office.

Guide to Required Immunizations

To enter or transfer into public and private elementary and secondary schools (grades transitional

kindergarten through 12), children under age 18 years must have immunizations as outlined below:

K-12 Admission

Doses Required of each Immunization [1, 2, 3]				
4 Polio [4]	5 DTaP [5]	3 Hep B	2 MMR [6]	2 Varicella

1. Requirements for K-12 admission also apply to transfer pupils.
2. Combination vaccines (e.g., MMRV) meet the requirements for individual component vaccines. Doses of DTP count towards the DTaP requirement.
3. Any vaccine administered four or fewer days prior to the minimum required age is valid.
4. Three doses of polio vaccine meet the requirement if one dose was given on or after the fourth birthday.
5. Four doses of DTaP meet the requirement if at least one dose was given on or after the fourth birthday. Three doses meet the requirement if at least one dose of Tdap, DTaP, or DTP vaccine was given on or after the 7th birthday. One or two doses of Td vaccine given on or after the seventh birthday count towards the requirement.
6. Two doses of measles, two doses of mumps, and one dose of rubella vaccine meet the requirement, separately or combined. Only doses administered on or after the first birthday meet the requirement.

Students are not required to have immunizations for entry if they attend a home-based private school or an independent study program and do not receive any classroom-based instruction.

Parents/Guardians of students entering grade 6 are advised to follow current immunization guidelines, as recommended by the Centers for Disease Control and Prevention, the American Academy of Pediatrics, and the American Academy of Family Physicians, regarding immunization against human papillomavirus (HPV) before admission or advancement to grade 8. HPV vaccination can prevent over 90 percent of cancers caused by HPV. HPV vaccines are very safe, and scientific research shows that the benefits of HPV vaccination far outweigh the potential risks. [EC 48980.4; HSC 120336]

Medical Exemptions from Immunizations

The above requirements do not apply if the student's physician submits a standardized electronic exemption form into the California Immunization Registry (CAIR) and the parent provides the school with the California Medical Exemption number issued by CAIR after the physician's submission. A medical exemption number issued by CAIR is the only exemption documentation that will be accepted by the school.

If an outbreak of a communicable disease occurs, a non-immunized student will be excluded from school for their own safety until such a time as directed by health officials or district administration.

Forms submitted prior to January 1, 2020 and exemptions based on beliefs opposed to immunization submitted prior to January 1, 2016 are valid until the pupil enrolls in the next grade span (through preschool, grades K-6, grades 7-12). Parents or guardians may refuse to allow the sharing of personal information related to their child's immunization records by notifying your County Health Department. [HSC 120325, 120335, 120338, 120370, 120372, 120372.05; EC 48216]

Physical Examinations

Many things impact a child's ability to learn, to progress, and to succeed; including their health. There are required immunizations that may be given during a physical exam by a physician. Your child may qualify for Medi-Cal or other government programs. You can contact Medi-Cal for information at (800) 541-5555 or your county health department at:

Northeast Valley Health Corp
23763 Valencia Blvd, Valencia, CA 91355
(661) 287-1551

Northeast Valley Health Corp
23413 Lyons Avenue, Valencia, CA 91355
(661) 593-7500

Northeast Valley Health Corp,
Santa Clarita Health Center
18533 Soledad Canyon Rd
Canyon Country, CA 91321
(661) 673-8800

Samuel Dixon Family Health Center,
Newhall Facility
23772 Newhall Avenue, Newhall, CA 91321
(661) 291-1777

Samuel Dixon Family Health Center,
Canyon Country Facility
27225 Camp Plenty Rd, Ste 2
Canyon Country, CA 91351
(661) 424-1220

There are some screenings that may happen at school. If you do not want your child to have any, or all, of these screenings, give the school a written letter annually specifying which screenings you are denying consent for. If your child has had screenings outside of school, you may also submit a certificate verifying they have been done. When there is a good reason to believe that your child is suffering from a recognized contagious or infectious disease, they may be sent home and shall not be permitted to return to school until the contagious or infectious disease does not exist. [EC 49450, 49451; HSC 124085, 124100, 12105; PPRA]

Vision Screening

The State of California mandates periodic tests for visual acuity in schoolchildren. Newhall School District routinely performs annual visual acuity screenings for students in grades UPK, kindergarten, second, and fifth, and in students receiving or being evaluated for special education services, referred by a teacher or nurse, or first enrolling to the district. Any visual defects identified in the screenings will be reported to the parent/guardian in writing, with a request that remedial action be taken to correct or cure the defect. In addition to routine visual acuity screening, color vision screening will be completed for all first grade boys. Parents of students with an identified color vision deficiency will be notified in writing. If you would like to refer your child to participate in the school vision screenings (and they are not in one of the above listed grades already being screened), please send a letter to the health office of your school.

Appraisal of a student's vision may be waived under either of the following conditions:

1. The student's parent/guardian requests a waiver and presents a certificate from a physician/surgeon, physician assistant, or optometrist showing the results of an examination of the student's vision, including visual acuity and, in male students, color vision.
2. The student's parents/guardians file with the principal a written statement that they adhere to the faith or teachings of any well-recognized religious sect, denomination, or organization and, have submitted a general opt-out written statement in accordance with Education Code 49451 are deemed to have opted out.

Eye Examinations for the Purpose of Eyeglasses

In addition to the vision appraisals described above, the Newhall School District may enter into a memorandum of understanding with a nonprofit eye examination provider, including a mobile provider, to provide noninvasive eye examinations at a school exclusively for the purpose of providing eyeglasses. These examinations may only be provided for the purpose of providing eyeglasses and do not take the place of the general vision appraisals described above.

Prior to any eye examination for this purpose, the school will notify parents/guardians of the upcoming eye examination and include a form allowing them to opt their child out of the examination. Parents/guardians of children who receive an eye examination for this purpose shall be provided a report by the provider, in accordance with Education Code. [EC 44878, 49451, 49452, 49455, 49455.5, 49456; PPRA; ne]

Hearing Screenings

The State of California mandates periodic hearing screening in schoolchildren. Newhall School District routinely performs annual hearing screens for students in grades first, second, and fifth, as well as students receiving or being evaluated for special education services, referred by a teacher or nurse, or first enrolling to the district. Any student, who does not pass the initial hearing screen, will be given a follow-up threshold test two to six weeks after the initial screen. Any student who fails to respond to any of the required frequencies in the threshold test, or shows evidence of pathology (e.g., infection of the outer ear, chronic drainage, or earache), will be referred for further evaluation by a healthcare provider. If you would like to refer your child to participate in the school hearing screen (and they are not in one of the above listed grades already being screened), please send a letter to the health office of your school. If you wish to exempt your child from the school hearing screen, you may file annually a statement in writing indicating that you do not consent to the exam, along with a report from a

physician with the results of their most recent hearing test. [EC 49451, 49452; PPRA; ne]

Oral Health Assessment

Oral health is a part of a child's overall health; a child with cavities is not healthy, even if it is in a baby-tooth. A child with cavities may have problems paying attention and learning. They need their teeth to eat properly, talk, smile, and feel good about themselves. Parents/Guardians must submit, by May 31st of the child's first year of school (kindergarten or grade 1), proof that their child's oral health has been assessed within 12 months of the child starting school. The assessment must be done by a licensed dentist or licensed or registered dental health professional.

Newhall School District may host free oral health assessment events in which licensed dental health professionals perform school site dental health assessments. Students shall be given oral health assessments unless the parent or legal guardian of the student has opted out of the school site assessment. Failure to opt of out of the assessment shall not be deemed consent for treatment of any kind. Any treatments provided to students will require parental consent. [EC 49452.8]

Medication

It is the policy of the Newhall School District that no employee may give medication of any nature to a child. An exception can be made based on the specific recommendation of a physician. In such a case, the following procedure must be followed:

1. A Newhall School District medication permission form must be completed and signed by the physician and parent or guardian, detailing the amount, method, and time schedule the specified medication is to be taken.
2. Each medication is to be in the original container, clearly labeled with the pupil's full name, the physician's name and phone number, the name of the medication, dosage, schedule, and date of expiration of the prescription. All medications must be FDA approved.
3. Students are not permitted to possess or use controlled substances within the school's jurisdiction, except when administered by a school employee under the conditions described in this letter. The parent or legal guardian is responsible for delivering medications to the school office and picking up medications from the school office. Under California law, students may carry their own asthma inhaler and/or epi-pen with the appropriate authorization. Contact the District Nurse for authorization forms.
4. Any change in long-term medication (dosage/time/drug) must be immediately reported to the school. The medication permission form must be updated by parent and physician. Parents/guardians who elect to discontinue medication prescribed in the school setting must provide the school with written and signed notice or an order from the prescribing physician. They must immediately pick up the medication from the school office.
5. Whenever possible, parents are encouraged to enlist the physician's cooperation to work out a schedule which will eliminate the necessity of administering medication at school.
6. Medication authorizations must be renewed for each school year.

In addition to prescription drugs, medications include vitamins, herbal preparations, cold pills, Tylenol, aspirin and other over-the-counter preparations. A parent who wants a child to have any medication not covered by a medication permission form must come to school and dispense the medication in person.

This policy was established to protect your child and to avoid the sharing of medication among children. **NO EXCEPTIONS WILL BE MADE**. Please direct any further questions to the Newhall School District Nurse at (661) 291-4000. [EC 49414, 49414.5, 49423, 49423.1, 49480]

A school staff member may volunteer and be trained to identify the need for, and to administer epinephrine to a student for anaphylaxis; glucagon as prescribed for diabetes; or anti-seizure medication as prescribed to a student diagnosed with seizures, a seizure disorder, or epilepsy. Each school determines if it will have staff trained in the use and storage of auto-injectable epinephrine and/or anti-seizure medication. The District will have a supply of auto-injectable epinephrine at each school site. A school nurse or trained volunteer school employee may administer emergency naloxone hydrochloride or another

opioid antagonist to persons suffering, or reasonably believed to be suffering, from an opioid overdose. [BP 5141.21 May 2024; EC 49414, 49414.1, 49414.3, 49414.5, 49423, 49423.1, 49468.2, 49480]

A parent or guardian may administer, by means other than smoking, medicinal cannabis to their child after filing with the school a statement and prescription from a physician. The prescription and any records associated with the treatment of a student are confidential medical records. Full rules are detailed in education code. [BP 5141.21 May 2024; EC 49414.1; HSC 11362.79]

If your child is on a continuing medication regimen for a non-episodic condition, you are required to notify the district designee of the medication being taken, the current dosage, and the name of the supervising physician. [EC 49480]

Strong Scents; Essential Oils, Perfume, etc.

Please do not send your child to school wearing strong-smelling perfumes or essential oils. Many students have asthma and other health conditions which makes them sensitive to strong scents. If students come to school wearing strong scents, and other students' health appears compromised, parents will be called to pick their student up at school.

Medical and Hospital Insurance for Students

Parents may insure their child(ren) while on school grounds or in school buildings during the time their child is required to be there because of attendance during a regular school day; while being transported by the district to and from school or other place of instruction; or while at any other place as an incident to school-sponsored activities. Three companies that offer fairly inexpensive student insurance policies:

Myers-Stevens & Toohey & Co, Inc.
Student Insurance plans
(800) 827-4695, *www.myers-stevens.com*

or Pacific Educators
2808 E. Katella Avenue, Suite 101
Orange, CA 92867
(800) 722-3365, *www.PEinsurance.com*

or Student Insurance
10801 National Blvd, Suite 603
Los Angeles, CA 90064
(310) 826-5688, (310) 826-1601 FAX
(800) 367-5830
studentinsuranceusa.com

Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance that covers medical and hospital expenses. This insurance requirement can be met by the school district offering insurance or other health benefits that cover medical and hospital expenses. Some pupils may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health insurance programs. [EC 32221.5]

The District DOES NOT provide insurance on individual students. The school district assumes no liability for accidents to pupils at school. [EC 32221.5, 49472; ne]

Enrollment in a Health Care Plan

All children and their families must be enrolled in a health care plan. There are several options for getting a health plan; through an insurance agent, or low cost provider such as Medi-Cal and Covered California at (800) 300-1506 or online at *www.coveredca.com*. [PPACA]

School Medi-Cal Programs / Alternative Format Plan

The purpose of this Alternative Format Plan is to ensure that individuals with disabilities have equal access to their school health information and communications by providing such information in a format that is appropriate and accessible to them. The plan is designed to comply with state and federal laws mandating equal access to healthcare services for individuals with disabilities and to support the coordinated system of care and support for students and families provided by Newhall School District. The alternative format plan aims to address individual communication and accessibility needs.

In compliance with state and federal laws, including the Americans with Disability Act (ADA), Section 504 of the Rehabilitation Act, and the Individuals with Disability Education Act (IDEA), Newhall School District is required to establish policies and procedures for ensuring that individuals with

disabilities can access their school health information and communications in an appropriate and accessible format. This includes providing information in alternative formats, such as large print, audio, or electronic formats, to ensure that individuals with disabilities can better understand and participate in their school health decisions. Newhall School District already provides services to students with disabilities to address their individual needs, including accessibility needs, as part of our commitment to creating an inclusive and equitable learning environment. This alternative format plan builds on Newhall School District's system of care and support by ensuring that students with disabilities have access to their health information and communications in a format that is accessible to their needs.

Newhall School District is committed to complying with state and federal civil rights laws, including laws related to accessibility and accommodations for individuals with disabilities. To ensure compliance, the District has designated the following as its ADA Coordinator:

Ken Hintz, Director of Human Resources
25375 Orchard Village Road, Valencia, CA 91355
(661) 291-4000 *khintz@newhallsd.com*

Accessibility to Alternative Formats

There are several types of alternative formats available to Newhall School District students and families to assist with access to school health information and communications. Some examples include:

- Large print: Printed materials that are enlarged to make it easier for individuals with visual impairments to read.
- Audio: Recordings or audio files that provide spoken or auditory information, which can be helpful for individuals with visual or reading impairments.
- Braille: Written materials that use a system of raised dots to represent letters and words, which can be read by individuals who are blind or have low vision.
- Electronic formats: Digital versions of print materials, which may be read with screen readers, text-to-speech software, or magnification tools, which can be helpful for individuals who use assistive technologies, such as screen readers or speech recognition software.
- Captioning: Text displayed on a screen that provides a written representation of spoken dialogue, sound effects, and other auditory information.
- Closed captioning: A type of captioning that can be turned on and off by the viewer, typically used for TV and video content.
- Text-to-Speech: converts written text into spoken language. It can be used as an alternative format to provide access to information for people who are blind or have low vision, or who have other reading or learning disabilities.
- Voice-to-Text: technology that converts spoken language into written text. It can be used as an alternative format to provide access to information for people who have difficulty typing or writing, or who have other communication or learning disabilities.

The specific type of alternative format used will depend on the individual's needs and preferences, as well as the type of information being communicated. The following steps, while not limited to, are typically followed to provide alternative formats for students:

1. A parent, teacher, or healthcare provider submits a request for an alternative format or accommodation to the student's health care plan team.
2. The student is assessed to determine the appropriateness of the request and its potential benefit to the student.
3. The alternative format or accommodation is documented in the student's health care plan (IEP, IFSP, 504, or other).
4. If the alternative format or accommodation requires a tangible object that needs to be purchased, proper authorization for the purchase is obtained, and internal processes are followed to place the corresponding order.
5. If the alternative format or accommodation is a service, such as American Sign Language, the school district has contracts in place to fulfill this accommodation.
6. Once the alternative format or accommodation is obtained, the requesting party is notified, and the

product and/or service is delivered to the student. Adequate training is provided if needed.

Healthcare providers and schools will ensure that alternative formats are provided in a timely manner and in a format that is accessible to the individual, without discrimination or exclusion.

Coordination with Medi-Cal

As a provider of service enrolled with Medi-Cal and participating in Medi-Cal billing, Newhall School District is required to verify any alternative format requests a student/family may have already provided to Medi-Cal. To accomplish this, Newhall School District partners with the District's Medi-Cal billing vendor, who provides a report of alternative format requests on a quarterly basis.

The information obtained from this report is provided by the Medi-Cal billing coordinator to the healthcare teams managing school health services for Medi-Cal eligible students, who will update a student's health care plan as needed to ensure that alternative formats are provided. On a quarterly basis, the Medi-Cal billing coordinator will report any new alternative format requests received to Medi-Cal via its Alternative Format Request portal at *https://afs.dhcs.ca.gov/*, if they are not already on file with Medi-Cal.

The District's Medi-Cal billing coordinator has access to the required information to perform this task via the report supplied by the district's Medi-Cal billing vendor. Through this coordinated approach, Newhall School District can comply with state and federal laws, ensure equal access to healthcare information and communications, and support the success of students with disabilities.

Diabetes Information

Diabetes is a health condition characterized by elevated levels of blood glucose. Most food is broken down into glucose (sugar) and when glucose increases in the bloodstream, the pancreas releases insulin. Insulin acts like a key to let the sugar into your body's cells to use as energy, but when the body does not produce enough insulin or when cells stop responding to insulin, too much sugar stays in the bloodstream. Over time, this can cause serious health problems such as heart disease, vision loss, and kidney disease.

There are usually warning signs when a child might have diabetes. Not everyone with diabetes develops these signs, and not everyone who has these signs necessarily has diabetes. Symptoms of Type 1 symptoms usually show up quickly, in a matter of weeks or even days, and are much more severe. Type 2 symptoms generally develop more slowly over time. It is recommended that students displaying or possibly experiencing the risk factors and warning signs described below see a doctor to be screened for Type 1 and/or Type 2 diabetes. There is no cure for any type of diabetes, but managing weight, eating healthy food, being active, getting enough rest, taking medications as prescribed, engaging in diabetes self-management education and support, and keeping health care appointments can reduce the negative impacts of diabetes

Type 1 Diabetes: Type 1 Diabetes is a chronic condition where the pancreas produces little to no insulin. The exact cause is unknown, but it is thought to be caused by an autoimmune reaction that attacks the cells in the body that produce insulin. Although the condition usually appears in childhood or adolescence, it can develop at any age.

Risk Factors for Type 1 Diabetes:

- Family history & genetics
- Age- two peaks (between ages 4-7 and 10-14)

Symptoms of Type 1 Diabetes Include:

- Increased thirst
- Increased urination
- Unusual bedwetting
- Feeling very hungry
- Unexplained weight loss
- Irritability/ mood changes
- Unusual fatigue/tiredness
- Blurred vision
- Nausea, abdominal pain, vomiting (occurs with ketoacidosis, a dangerous medical condition that must be treated immediately)

Type 2 Diabetes: Type 2 Diabetes occurs when the body cannot use the insulin it makes as well as it should. It is the most common form of diabetes in adults, and is becoming more common in children, especially those who are overweight. It is estimated that one in three children born in the US after the year 2000 will develop Type 2 diabetes.

Type 2 diabetes can be treated, prevented, or delayed through lifestyle changes and medical interventions. Eating healthy foods in the correct amounts and exercising regularly (at least 60 minutes every day) can help children achieve or maintain a normal weight and normal blood glucose levels. The first step is to visit a doctor who can determine if your child is overweight. A doctor can prescribe medication if appropriate and can order tests of a child's blood glucose to see if the child has diabetes or pre-diabetes (may lead to full onset Type 2 diabetes).

Risk Factors for Type 2 Diabetes:

- Being overweight: This is the single greatest risk factor for Type 2 Diabetes. In the US, almost one out of every five children is overweight. The chances are more than double that an overweight child will develop diabetes.
- Family history of diabetes: Many affected children and youth have at least one parent with diabetes or have a significant family history of the disease.
- Inactivity: Being inactive further reduces the body's ability to respond to insulin.
- Specific racial/ethnic groups: Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop Type 2 diabetes.

Signs/Symptoms

- Increased hunger, even after eating
- Unexplained weight loss
- Increased thirst, dry mouth, and frequent urination
- Feeling very tired
- Blurred vision
- Slow healing of sores or cuts
- Dark thickened or ridged patches of skin (acanthosis nigricans), especially on the neck, armpits, or groin.
- Irregular/no menstrual periods
- Excess facial and body hair growth in girl
- High blood pressure or abnormal blood fats levels

Diabetes Screening Tests

Parents/guardians of children displaying warning signs of Type 1 or Type 2 Diabetes should immediately consult with their child's primary care provider to determine if screening for diabetes is appropriate. Your doctor may have your child take one or more of the following blood tests to confirm the diagnosis:

- Glycated hemoglobin (A1C) test: A blood test that measures the average blood sugar level over two to three months
- Random (non-fasting) blood sugar test: A blood sample is taken at a random time; this test must be confirmed with a fasting blood glucose test.
- Fasting blood sugar test: A blood sample is taken after an overnight fast; a high level on two separate tests indicates diabetes.
- Oral glucose tolerance test: A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid.
- If the primary care provider thinks your child has Type 1 diabetes, blood may also be tested for autoantibodies (substances that indicate the body is attacking itself) that are often present in Type 1 diabetes but not in Type 2. The child's urine might be tested for ketones (produced when the body burns fat for energy), which may also indicate Type 1 diabetes instead of Type 2 diabetes.

Following a diabetes's diagnosis, parents/guardians should work with the primary care provider to develop a lifestyle and medical treatment plan, which may include consultation with and examination by a specialty care provider, including, but not limited to, a properly qualified endocrinologist.

More information regarding diabetes can be found on these websites: California Department of Public Health, *www.cdph.ca.gov*; Centers for Disease Control and Prevention, *www.cdc.gov/diabetes/*; American Diabetes Association, *https://diabetes.org*. Contact your child's primary care provider, school nurse, or school administrator if you have further questions. [EC 49452.6, 49452.7; HSC 104250]

STUDENT BEHAVIOR AND SAFETY

All pupils have the right to participate fully in the educational process, free from discrimination, harassment, violence, intimidation, and bullying. Schools have an obligation to combat racism, sexism, and other forms of bias, and a responsibility to provide equal educational opportunity and ensure safe school sites.

Students are encouraged to report anything they see or hear about that might be suspicious or dangerous to a teacher or other staff member. Any staff member that receives such a report will quickly take appropriate action, and the student's identity will remain confidential.

Expectations for Student Behavior

You have the right to review the school expectations for behavior and district policy, regulations and rules regarding student discipline. If you wish to do so, please contact the school office. [EC 35291, 48980, 51101; ne]

Safe Place to Learn

It is State and District policy to improve student safety, connections between students and supportive adults, and connections between schools and communities. These policies prohibit discrimination, harassment, intimidation, and bullying at all school sites or at any school sponsored activity. School site staff trained in anti-bias shall be made known to students. When safe to do so, District employees must intervene immediately when they see discrimination, harassment, intimidation or bullying. Information about district programs and services and links to community and statewide resources related to: suicide prevention; sex discrimination including Title IX information; hate violence; sexual harassment including the District's Policy (also included in this booklet); harassment, intimidation, bullying; and cyber-bullying including social-media bullying are available on the District's website at *www.newhallschooldistrict.com* and online at *www.cde.ca.gov*, *https://calschls.org/about/the-surveys/*.

The District Uniform Complaint Procedure may be used to file a complaint. Contact the District Complaint Officer(s) listed on page 39 for assistance. [CE 200, 215, 220, 221.6, 221.61, 221.8, 230, 231.5, 233, 234, 234.1, 234.4, 234.5, 234.6, 51101, 66250, 66260.6, 66270; CP 422.55, 422.6; 5 CCR 4900; BP 5131.2; ne]

Digital Communication Devices

Districts may regulate the possession or use of any cellphone, smartphone, pager or electronic signaling device while pupils are on campus, while attending school-sponsored activities, or while under the supervision and control of school district employees. Students cannot be stopped from using such a device when: there is an emergency; there is a perceived threat of danger; when a teacher or administrator has said it is acceptable; or if it is part of an individualized education program (IEP). Possession or use is allowed if essential to student's health as determined by a licensed physician or surgeon. [EC 48901.5, 48901.7]

Newhall School District does not allow students to wear electronic devices such as Smartwatches, Gizmos and Vtech watches while on campus during school unless it is required in a student's IEP. Students may wear these devices to and from school. Wearable electronic devices, like a cellphone can be used as a listening and/or recording device which is not allowed. Education Code prohibits the use by any person, including a pupil, of any electronic listening device in any elementary or secondary school classroom. [EC 51512]

Dress and Grooming

While on campus, or while attending any school-sponsored event, pupils shall be dressed and groomed in a manner which does not distract or interfere with the educational environment. Parents have the primary responsibility for assuring that pupils are properly attired. The District desires to keep the school environment free from the harmful influence of groups which advocate substance abuse, violence, criminal activity, or disruptive behavior. The Board finds that regulations prohibiting pupils from wearing gang-related apparel are necessary for the health and safety of the school environment. Accordingly, the school sites may adapt dress codes as part of their comprehensive school safety plan, prohibiting apparel that, if displayed on a school campus, could reasonably be determined to threaten the health or safety of the school environment.

In recognition of this, the District has adopted this regulation relative to the dress and the appearance of pupils:

Basic Dress Guidelines

1. Closed-toe shoes must be worn at all times, except for medical necessity. A substantial sole is required and an enclosed heel is strongly recommended. For example, strapless sandals are not acceptable.
2. Extremely brief garments such as short shorts,

halter tops, bare midriffs, tube tops, net tops, oversized tank tops, spaghetti straps, and plunging necklines (front and/or back) are not allowed.

3. Hats may not be worn indoors, except for medical necessity. Hair nets, bandannas, hats with recognized gang symbols or Old English lettering or identifiable gang-related hair ornamentations are not allowed.
4. Garments or jewelry with slogans or pictures promoting the use of drugs or alcohol, substance abuse, vandalism, graffiti, violence, or profanity will not be allowed.
5. Garments with suggestive, obscene, or sexually explicit statements or pictures will not be allowed.
6. Garments must be fitted. Pants must stay up at the waist without the use of a belt and/or suspenders.
7. Combat boots, combat-type boots, or steel-tipped shoes will not be allowed.
8. All garments must be neat, clean and mended. Garments which are intentionally cut off, ragged, or torn will not be allowed.
9. Dangling earrings or other jewelry which may present a safety hazard will not be allowed.
10. Underwear must be completely covered by outer clothing.
11. Gang clothing and insignia shall be identified in accordance with the most recent information available from the local law enforcement agency. The wearing of gang signs, insignia, and distinctive modes of dress or grooming that promote gang identification will not be allowed.
12. Hair shall be cleaned and neatly groomed.

Enforcement

1st Offense:	Parent/Guardian will be called. Pupil may be sent home to change into acceptable clothing
2nd Offense:	Same as first offense.
3rd Offense:	Pupil will be suspended from school for one day.

Safety Beyond School

There are several topics where school districts are either required or recommended to inform parents/guardians about student safety beyond school grounds, events, or activities.

Safe Gun Storage

Guns are now the third leading cause of death for children in this country. Over 80 percent of teens who commit suicide with a gun used one that belonged to someone in their home. Anyone who reasonably knows a child might access a firearm without permission, loaded or not, is criminally liable for where that firearm is taken, brandished, or how it is used. This includes all school facilities or activities, events, and public places. More Information about gun safety and the safe storage of firearms can be found at *https://oag.ca.gov/firearms/tips*. [EC 48986, 49392; PC 25100]

Water Safety / Drowning Danger

Drowning is a leading cause of death and hospitalizations for California children ages 1 to 4, and one of the leading causes for youth up to 19 years old. Water safety and swimming education is very effective in helping to prevent drowning. The school or district may have information about where to enroll your child(ren) in these classes. [EC 51140; HSC 115920-115929]

Use of Synthetic or Counterfeit Drugs

Use of any drugs, including synthetic drugs such as fentanyl, that are not prescribed for you by your physician are potentially very dangerous. Fentanyl accounted for more than 80 percent of the drug-related deaths among youth in California in 2021. It is 50 times more potent than heroin, and 100 times more potent than morphine. Many counterfeit drugs are sold on the street as if they were known name-brand or generic drugs; and many of them may contain fentanyl or other dangerous synthetic drugs. [EC 48980, 48985.5]

DISCIPLINE

Civility

The District believes that every person deserves to be treated with dignity and respect in their interactions within our School Community. Civility has an impact on effective operations and on the creation of a safe and positive school climate for everyone.

While respecting every individual's right to free speech, that right does not allow for disruption of school classes, activities, meetings, or other events.

Students, staff, parents, guardians, and the community are expected to be polite, courteous, respectful, and behave reasonably at all school or district activities and events. Practices that promote civil behavior include, but are not limited to, actively listening, giving full attention, not interrupting, welcoming and encouraging participation by everyone. Civility is hindered by disruptive behavior or speech, violence or the threat of violence, or harassment or bullying of any kind; these behaviors are prohibited and are subject to discipline according to law and District policies. [BP 1313 October 2022; EC 32210- 32212, 44050, 44807, 44810, 44811, 48900 et seq, 48950; CC 51.7, 1708.9; GC 54954.3, 54957.9; PC 415.5, 422.6, 627.4, 627.7]

Parent Responsibility

Parents or guardians are liable for all the damages caused by the willful misconduct of their minor children that result in death or injury to other students, school personnel, or damage to school property. Parents are also liable for any school property loaned to the student and willfully not returned. Parents' or guardians' liability may be as much as $25,000 in damages and another maximum of $13,800 as adjusted annually by the California Department of Education for payment of a reward, if any. With a few exceptions, the school district may withhold the grades, diplomas, or transcripts of the student responsible until such damages are paid or the property returned or until completion of a voluntary work program in lieu of payment of money. If your child commits an obscene act or engages in habitual profanity or vulgarity, disrupts school activities, or otherwise willfully defies the authority of school personnel, and is suspended for such misconduct, you may be required to attend a portion of a school day in your child's classroom. Civil penalties may also be enforced with fines up to $25,000. [EC 48900.1, 48904, 51101; CC 1714.1; GC 53069.5]

Drugs, Alcohol, and Tobacco

Possession or use of illicit drugs (including cannabis), alcohol, or any tobacco product on District premises or at any District activity is strictly prohibited.

A student in possession or under the influence of marijuana (cannabis), concentrated cannabis, or any synthetic cannabinoid is subject to suspension or expulsion. A student under 18 also faces up to forty (40) hours of community service, ten (10) hours of drug education, and sixty (60) hours of counseling. It is illegal for anyone under 21 to possess cannabis or synthetic cannabis.

Possession of tobacco by anyone under 21 is illegal and can lead to a $75 fine or 30 hours of community service except for members of the military.

Except for members of the military, possession of tobacco by anyone under 21 is illegal and can lead to a $75 fine or thirty (30) hours of community service. Possession of approved tobacco cessation aids is not prohibited. A "tobacco product" is any product made or derived from tobacco or nicotine that is intended for human consumption, including an electronic device that delivers nicotine (commonly known as "e-cigarettes" or "vaping"). [EC 48900, 48901; HSC 11357, 11357.5, 11361, 11362.1, 11362.3, 104495, 104559; PC 308; VC 13202.5; BPC 22950.5, 25608; 20 USC 812, 814; ne]

Impersonation on the Internet

Pretending to be another pupil or real person other than yourself on the Internet or through other electronic methods to harm, intimidate, threaten or defraud is punishable by a $1,000 fine or imprisonment for up to one year. [PC 528.5]

Suspension or Expulsion

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

(a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.

(2) Willfully used force or violence upon the person of another, except in self-defense.

(b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school

employee, which is concurred in by the principal or the designee of the principal.

(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

(d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.

(e) Committed or attempted to commit robbery or extortion.

(f) Caused or attempted to cause damage to school property or private property.

(g) Stole or attempted to steal school property or private property.

(h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit the use or possession by a pupil of the pupil's own prescription products.

(i) Committed an obscene act or engaged in habitual profanity or vulgarity.

(j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.

(k) (1) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

(2) Except as provided in Section 48910, a pupil enrolled in kindergarten or any of grades 1 to 5, inclusive, shall not be suspended for any of the acts specified in paragraph (1), and those acts shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion.

(3) Except as provided in Section 48910, a pupil enrolled in any of grades 6 to 8, inclusive, shall not be suspended for any of the acts specified in paragraph (1). This paragraph is inoperative on July 1, 2029.

(4) Except as provided in Section 48910, commencing July 1, 2024, a pupil enrolled in any of grades 9 to 12, inclusive, shall not be suspended for any of the acts specified in paragraph (1). This paragraph is inoperative on July 1, 2029.

(5) (A) A certificated or classified employee may refer a pupil to school administrators for appropriate and timely in-school interventions or supports from the list of other means of correction specified in subdivision (b) of Section 48900.5 for any of the acts enumerated in paragraph (1).

(B) A school administrator shall, within five business days, document the actions taken pursuant to subparagraph (A) and place that documentation in the pupil's record to be available for access, to the extent permissible under state and federal law, pursuant to Section 49069.7. The school administrator shall, by the end of the fifth business day, also inform the referring certificated or classified employee, verbally or in writing, what actions were taken and, if none, the rationale used for not providing any appropriate or timely in-school interventions or supports.

(l) Knowingly received stolen school property or private property.

(m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

(n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 287, 288, or 289 of, or former Section 288a of, the Penal

Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.

(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.

(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

(q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, that is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.

(r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:

(1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

(A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.

(B) Causing a reasonable pupil to experience a substantially detrimental effect on the pupil's physical or mental health.

(C) Causing a reasonable pupil to experience substantial interference with the pupil's academic performance.

(D) Causing a reasonable pupil to experience substantial interference with the pupil's ability to participate in or benefit from the services, activities, or privileges provided by a school.

(2) (A) "Electronic act" means the creation or transmission originated on or off the schoolsite, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:

(i) A message, text, sound, video, or image

(ii) A post on a social network internet website, including, but not limited to: (I) Posting to or creating a burn page. "Burn page" means an internet website created for the purpose of having one or more of the effects listed in paragraph (1); (II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated; (III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.

(iii) (I) An act of cyber sexual bullying; (II) For purposes of this clause, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (A) to (D), inclusive, of paragraph (1). A photograph or other visual recording,

as described in this subclause, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act; (III) For purposes of this clause, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

(B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the internet or is currently posted on the internet.

(3) "Reasonable pupil" means a pupil, including, but not limited to, a pupil with exceptional needs, who exercises average care, skill, and judgment in conduct for a person of that age, or for a person of that age with the pupil's exceptional needs.

(s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section unless the act is related to a school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to a school activity or school attendance that occur at any time, including, but not limited to, any of the following:

(1) While on school grounds.

(2) While going to or coming from school.

(3) During the lunch period whether on or off the campus.

(4) During, or while going to or coming from, a school-sponsored activity.

(t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

(u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.

(v) For a pupil subject to discipline under this section, a superintendent of the school district or principal is encouraged to provide alternatives to suspension or expulsion, using a research-based framework with strategies that improve behavioral and academic outcomes, that are age appropriate and designed to address and correct the pupil's specific misbehavior as specified in Section 48900.5.

(w) (1) A suspension or expulsion shall not be imposed against a pupil based solely on the fact that they are truant, tardy, or otherwise absent from school activities.

(2) It is further the intent of the Legislature that the Multi-Tiered System of Supports, which includes restorative justice practices, trauma-informed practices, social and emotional learning, and schoolwide positive behavior interventions and support, may be used to help pupils gain critical social and emotional skills, receive support to help transform trauma-related responses, understand the impact of their actions, and develop meaningful methods for repairing harm to the school community. [EC 35291, 48900, 48901.1, 48910]

Additionally, sexual harassment, hate violence, harassment, intimidation (grades 4-12) and threats and terroristic threats against school officials or school property or both (all students) may be recommended for suspension or expulsion. [EC 212.5, 233(e), 48900.2, 48900.3, 48900.4, 48900.7]

Homework shall be provided for a student suspended for two (2) or more days upon request. Such homework turned in on time that cannot be graded in time, will not be included in the calculation of the pupil's grade in the class. [EC 48913.5]

Mandatory Suspension / Expulsion

Education Code Section 48915(a): Except as provided in subdivisions (c) and (e), the principal

or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent finds that the expulsion is inappropriate, due to the particular circumstance:

1. Causing serious physical injury to another person, except in self-defense.
2. Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.
3. Unlawful possession of any controlled substance listed in Chapter 2 (commencing with section 11053) of Division 10 of the Health and Safety Code, except for i) the first offense for the sale of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis; ii) over-the-counter medication for medical purposes; or iii) medication prescribed for the pupil by a physician.
4. Robbery or extortion.
5. Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

Education Code Section 48915(c): The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:

1. Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior or written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.
2. Brandishing a knife at another person.
3. Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.
4 Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.
5. Possession of an explosive.

Student Search

The school principal or designee may search the person of a student, the student's property, vehicle, and District property under the student's control if there is a reasonable suspicion to believe the student may have a concealed weapon, narcotics, stolen property, or contraband. Searches may be announced or unannounced, and the District may use drug-sniffing dogs if available. Employees shall not conduct strip searches or body cavity searches of any student. [EC 48900-48927, 49050-49051, 49330-49334; PC 626.9, 626.10]

Release of a Student to a Peace Officer

If a school official releases your child from school to a peace officer for the purpose of removing them from the school premises, the school official shall take immediate steps to notify you or a responsible relative of your child, except when a student has been taken into custody as a victim of suspected child abuse. In those cases, the peace officer will notify the parent or guardian. [EC 48906; PC 11165.6; WIC 305]

PROTECTIONS, COMPLAINTS AND PROCEDURES

The District is primarily responsible for compliance with local, state, and federal laws and regulations; has policies and procedures to address allegations of unlawful discrimination, harassment, intimidation, bullying, and complaints alleging violation of laws governing educational programs, activities, and pupil fees. Employees, students, parents or guardians, school and district advisory committee members, appropriate private school officials and other interested parties are advised of the district policies and how to file a complaint if they so desire.

Nondiscrimination / Harassment

This policy shall apply to all acts constituting unlawful discrimination or harassment related to school activity or to school attendance occurring within a District school, and to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school.

The Governing Board desires to provide a safe school environment that allows all students equal access to and opportunities in the District's academic, extracurricular, and other educational support programs, services, and activities. The Board prohibits, at any District school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying, targeted at any student by anyone, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or association with a person or group with one or more of these actual or perceived characteristics.

Unlawful discrimination, including discriminatory harassment, intimidation, or bullying, may result from physical, verbal, nonverbal, or written conduct based on any of the categories listed above. Unlawful discrimination also occurs when prohibited conduct is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

Unlawful discrimination also includes disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in school programs or activities or the provision or receipt of educational benefits or services.

The Board also prohibits any form of retaliation against any individual who reports or participates in the reporting of unlawful discrimination, files or participates in the filing of a complaint, or investigates or participates in the investigation of a complaint or report alleging unlawful discrimination. Retaliation complaints shall be investigated and resolved in the same manner as a discrimination complaint.

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the District's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. In addition, the Superintendent or designee shall post the District's policies prohibiting discrimination, harassment, intimidation, and bullying and other required information on the District's website in a manner that is easily accessible to parents/guardians and students, in accordance with law and the accompanying administrative regulation.

The Superintendent or designee shall provide training and/or information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination. The Superintendent or designee shall regularly review the implementation of the District's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the District's educational program. The Superintendent or designee shall report the findings and recommendations to the Board after each review.

Regardless of whether a complainant complies with the writing, timeline, and/or other formal filing requirements, all complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, shall be investigated and prompt action taken to stop the discrimination, prevent recurrence, and address any continuing effect on students.

Students who engage in unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, in violation of law, Board policy, or administrative regulation shall be subject to appropriate consequence or discipline, which may include suspension or expulsion when the behavior is severe or pervasive as defined in Education Code 48900.4. Any employee who permits or engages in prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall be subject to disciplinary action, up to and including dismissal.

Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, to enable the District to monitor, address, and prevent repetitive prohibited behavior in District

schools. [BP 5145.3 October 2022; EC 200-262.4, 48900.3, 48900.4, 48904, 48907, 48950, 48985, 49020-49023, 49060-49079, 51500, 51501, 60044; CC 1714.1; GC 11135; PC 422.55, 422.6; 5 CCR 432, 4600-4670, 4900-4965; 20 USC 1681-1688; § 504; Title VI; Title VII; Title IX; ADA; 42 USC 6101-6107; 28 CFR 35.107; 34 CFR 100.3, 104.7, 104.8, 106.8, 106.9, 110.25, 99.31]

Sexual Harassment

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The District strongly encourages students who feels that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the District's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint or allegation is addressed through AR 5145.71 – Title IX Sexual Harassment Complaint Procedures or BP/AR 1312.3 – Uniform Complaint Procedures, as applicable. Because a complaint or allegation that is dismissed or denied under the Title IX complaint procedure may still be subject to consideration under state law, the Title IX Coordinator shall ensure that any implementation of AR 5145.71 concurrently meets the requirements of BP/AR 1312.3.

The Title IX Coordinator shall offer supportive measures to the complainant and respondent, as deemed appropriate under the circumstances.

The Superintendent or designee shall inform students and parents/guardians of the District's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the District's website, and including it in student and staff handbooks. All District staff shall be trained regarding the policy.

Instruction / Information

The Superintendent or designee shall ensure that all District students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute inappropriate touching and/or comments or other communications (sexual harassment), including the fact that sexual harassment could occur between two or more individuals and could involve sexual violence;
2. A clear message that students do not have to endure sexual harassment under any circumstance;
3. Encouragement to report observed incidents of sexual harassment even where the alleged victim of the harassment has not complained;
4. A clear message that student safety is the District's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved;
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and action shall be taken to respond to harassment, prevent recurrence, and address any continuing effect on students;
6. Information about the District's procedures for investigating complaints and the person(s) to whom a report of sexual harassment should be made;
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the District investigation of a sexual harassment complaint continues;

8. A clear message that, when needed, the District will implement supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation.

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-6, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

Record-Keeping

In accordance with law and District policies and regulations, the Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the District to monitor, address, and prevent repetitive harassing behavior in District schools. [BP 5145.7 October 2022; EC 200-262.4, 48900, 48900.2, 48904, 48980, 48985; CC 1714.1, 51.9; GC 12950.1; 5 CCR 4600-4670, 4900-4965; FERPA; 20 USC 1092, 1221, 1681-1688; 34 USC 12291; 42 USC 1983; 34 CFR 106.1-106.82; Title VI; Title VII]

Complaints Regarding Discrimination, Harassment, Intimidation, Bullying, Exceptional Needs Students, Categorical Programs, Federally Funded Programs

The District prohibits the following, and shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination, harassment, or bullying against any protected individual or group identified under Board Policy, Education Code, California Code of Regulations, Penal Code, or Government Code including actual or perceived race, color, ancestry, historically associated racial traits, nationality, national origin, immigration status, ethnicity, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, genetic information, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity that receives or benefits from state financial assistance.

The District is committed to equal opportunity for all individuals in education and in employment. The District shall promote programs that ensure non-discriminatory practices in all District activities. Information about district programs and services and links to community and statewide resources related to: suicide prevention; sex discrimination including Title IX information; hate violence; sexual harassment including the District's Policy (also included in this booklet); harassment, intimidation, bullying; and cyber-bullying including social-media bullying are available on the Districts website at *www.newhallschooldistrict.com*. You may contact your school's office or the District office to obtain a free copy of the district's complaint procedures. If you want further details in this regard, or if you believe your or your child(ren) have been subjected to the above and wish to file a complaint, please contact the District official responsible for compliance with Title V, Title VI, Title IX, § 504, and Uniform Complaints. The Governing Board designates the following compliance officer(s) to receive and investigate all complaints and ensure district compliance with law:

Title V, Title VI, Title IX, § 504, and Uniform Complaints

Amanda Montemayor, Assistant
Superintendent of Human Resources
25375 Orchard Village Road
Valencia, CA 91355 (661) 291-4000

Americans with Disabilities Act Compliance

Ken Hintz, Director of Human Resources
25375 Orchard Village Road, Valencia, CA 91355
(661) 291-4000 *khintz@newhallsd.com*

The Uniform Complaint Procedure can be used in cases of discrimination or a violation of a federal or state law within the following programs as identified by the District's Board Policies: adult education, agricultural vocational education, American Indian Education Centers, bilingual education, career/technical education, course content, Indian education, migrant education, physical education (including

instructional minutes grades 1-6), ROP programs and centers, special education, State Program for Students of Limited English Proficiency, technical training, after school education and safety, intersession, juvenile court school, State Compensatory Education, child development, Early Childhood Education Program Assessments, State Preschool, bullying, child abuse, civil rights guarantees that receive state or federal financial assistance, discrimination, foster youth education, harassment, homeless youth education, intimidation, newcomer pupil, nutrition services, pupil lactation accommodations, safe place to learn, School Safety and Violence Prevention Act, school safety plan, tenth-grade counseling, tobacco-use prevention education, Williams Settlement issues, Peer Assistance and Review, Consolidated Categorical Aid, Economic Impact Aid, ESEA (Titles I-VII), LCAP, pupil fees, school improvement, and other areas designated by the District. [EC 200, 201, 220, 221.6, 221.61, 221.8, 230, 231.5, 233, 234 et seq., 234.6, 260 et seq., 262.3, 48853, 48853.5, 48987, 49010-49013, 49069.5, 51210, 51223, 51225.2, 51228.3, 52075, 52334.7, 56500.2, 56501; PC 422.55; 5 CCR 4600- 4687; CC 51-53; GC 11135, 12900; 20 USC 1400 et seq.; EOA; Title VI; Title VII; Title IX; § 504; IDEA; 34 CFR 106.9]

District's Uniform Complaint Process

You may contact your school's office or the District office to obtain a free copy of the district's complaint procedures. The complaint procedure can be used for a variety of issues not mentioned above including but not limited to employee issues and policies and procedures of the district. Confidentiality and privacy shall be respected in all complaint investigations. Complaints alleging discrimination may be filed by a person on their own behalf or on behalf of another person or group of people within six months of the occurrence or when facts became known. Complaints regarding a special needs student or pupil fees may be filed within 12 months of the occurrence. Complaints regarding LCAP may be filed anonymously. Complaints regarding Pupil Fees may be filed anonymously and with the principal. If a complaint regarding LCAP or pupil fees is valid, then the parents are due full reimbursement. Staff has been trained to deal with these types of complaints.

Those complaining (complainants) are protected from retaliation and their identities are confidential when related to discrimination. Staff dealing with complaints are knowledgeable about the laws and programs they are investigating. The complaint may be dismissed if complainant obstructs or does not provide all information. If the District acts in the same manner, the finding may be affected.

1. Complaints made under this procedure shall be directed to the Uniform Complaint Officer who is responsible for processing the claims. A complaint under the Uniform Complaint Procedure should be completed within 60 days from the receipt of the complaint. The Superintendent and complainant may agree in writing to extend the timeline.
2. You may contact the UCP Officer to obtain a copy of the complaint process.
3. You may choose to have your complaint mediated.
4. There shall be an investigative meeting after receiving the complaint.
5. The compliance officer shall send a written report about the investigation and decision. There are then five days to appeal to the Board of Education.
6. If you are not satisfied with the results, you then have 15 days to appeal to the California Department of Education. The appeal must include a copy of the locally filed complaint and a copy of the LEA decision.
7. There is nothing in this process to preclude a complainant from pursuing available civil law remedies outside of the district's complaint procedures. Such remedies may include mediation, attorneys, and legal remedies. Civil law remedies may include, but are not limited to, injunctions and restraining orders.

For discrimination complaints, 60 days must elapse from the time an appeal is filed with CDE before pursuing civil remedies except for an injunction. Complaints may also be forwarded to appropriate state or federal agencies in the following cases:

American Civil Liberties Act 504: Office of Civil Rights

Child Abuse: Department of Social Services, Protective Services Division, or law enforcement

Discrimination/Nutritional Services: U.S. Secretary of Agriculture

Employment Discrimination: Department of Fair Employment and Housing, Equal Employment Opportunity Commission.

General Education: this school district

Health and Safety/Child Development: Department of Social Services

Student Records: Family Policy Compliance Office (FPCO), Student Privacy Policy Office, US Department of Education, 400 Maryland Avenue SW, Washington, DC 20202

[20 USC 11138; 34 CFR 300.510-511, 300.513; EC 235. 262.3, 33031, 33032, 33381, 48985, 56000-56885, 59000-59300, 64000(a); 5 CCR 4600, 4620-4632]

Complaints Regarding the Williams Settlement, Instructional Materials, Teacher Placement, and School Facilities

Parents should use the District Uniform Complaint Procedure, to identify and resolve any deficiencies regarding instructional materials, facility cleanliness, safety, emergency or urgent facility conditions that pose a health or safety threat to students; or staff, teacher vacancies or misassignments. [EC 35186; ne]

Williams Settlement complaint procedure

A complaint form may be obtained, free of charge, at the school office, the district office, or downloaded from the district's website at *www.newhallschooldistrict.com*, but the form need not be used to make a complaint. You may also download a copy of the California Department of Education complaint form from this website, *www.cde.ca.gov/re/cp/uc*. The Uniform Complaint Procedure shall be used for filing Williams related complaints with the following special circumstances applying:

1. Forms can be turned into the principal or designee who will make every reasonable attempt to investigate.
2. Complaints beyond the site authority will be forwarded to the District within 10 days.
3. Complaints may be filed anonymously. A response may be requested if complainant is identified and will be sent to the mailing address on complaint.
4. If the District is required to provide material in a foreign language based on California Department of Education census data and if requested, the response and report shall be written in English and the primary language in which the complaint was filed.
5. The form will have a box to request a response and indicate where to file the form.
6. Valid complaints should be remedied within 30 days of receipt.
7. Within 45 days of filing a complaint, notice should be sent to complainant when a response was requested. A principal will also inform the Superintendent of resolution in the same timeframe.
8. If unsatisfied with resolution a complainant may describe the complaint to the governing board at a regularly scheduled meeting.
9. The District will report quarterly on the number of resolved and unresolved complaints and summarize data regarding complaints and resolutions to the county superintendent and the local governing board in public session making it part of the public records. [EC 35186, 48985]

MISCELLANEOUS

Child Custody

Either parent of a student in Newhall schools, upon showing proper identification, may check the child out of school, or otherwise make decisions regarding the health, education and welfare of the child. NSD allows either parent to access their child's school records, including medical records in the school's possession.

If a court has made order(s) restricting or limiting a parent's rights to visitation or custody of a child and/or access to information about the child, it is the obligation of both parents to immediately provide a legible copy of the court stamped order, signed by the judge, to each child's school site. One parent's oral or written assertion, without confirmation by a signed court order, are insufficient reasons for the school to deny the other parent access to the child and/or the child's records.

Parents are requested to avoid involving school personnel in child custody disputes. If a parent is uncertain as to whether the school has current information regarding child custody, he or she should contact their child's school site to verify the school has

been provided with legible copies of the most recent court orders. [FC 3010, 3025]

Asbestos-Containing Material

The District has available upon request a complete and updated management plan for asbestos-containing material. [40 CFR 763.93]

These documents are available for your inspection. They are located at the Facilities Office at 22245 Placerita Canyon Road, Newhall, CA 91321. Please call (661) 291-6700 at least five (5) days in advance if you wish to make an appointment to review these documents.

Pesticide Use

The District is providing parents the name of all pesticide products expected to be applied at school facilities this school year. Only fully certified pesticides can be used on school grounds. The identification includes the name and active ingredients. The school's Integrated Pest Management Plan (IPM) is updated by July 31 each year. The IPM, pesticide names and active ingredients, and application dates are posted on the school and/or district website at *www.newhallschooldistrict.com*.

If, in any given situation, non-chemical methods of pest management are ineffective and it is deemed necessary to use a pesticide during the school year, the area of application will be placarded in advance, as required by law. The pesticides we will be using are TERMIDOR SC and DEMAND CS; with active ingredients Fipronil and Lambda-Cyhalothrin, respectively. To get additional information on this pesticide, you can visit the California Department of Pesticide Regulation's website at *www.cdpr.ca.gov*.

Product Name	Active Ingredient(s)
Bifen L/P y I/T	Bifenthrin
Delta Dust	Deltamethrin
Kaput	Imidacloprid
Termidor	Fipronil

Additionally, a registry of parents or guardians who wish to be personally notified of any pesticide applied at their child's school will be kept by the District. Those listed on this registry will be notified by mail at least 72 hours before pesticides are applied. If you would like to be added to this registry, please request so in writing and mail it to:

Newhall School District,
Maintenance and Operations
22245 Placerita Canyon Road
Santa Clarita, CA 91321
(661) 291-6700

Be sure to include your complete mailing address. If you have any questions, please contact Fred Palmer, Director of Maintenance, Facilities and Operations at (661) 291-6700. [EC 17610.1, 17612, 48980; FAC 13184; ne]

Further Information is Available

Further information regarding our District and its schools is available to any interested person upon request to our district office. [FERPA; 34 CFR 99.7(b)]

NEWHALL SCHOOL DISTRICT

COLLABORATE | INNOVATE | PERSEVERE | EXCEL

Find a wealth of information about the district, including a "Parent FAQ" tab on the NSD website at:

www.newhallschooldistrict.com

See the great things happening every day in the Newhall School District by finding and following us at:

www.facebook.com/NewhallSchoolDistrict/

@newhallsd

NEWHALL SCHOOL DISTRICT | DISTRITO ESCOLAR NEWHALL

Parent Calendar | 2024-2025 | Calendario para Padres

School Offices Open	2	Oficinas Escolares abiertas
Back to School Night	14	Noche de Regreso a Clases
First day for students (minimum day)	**15**	**Primer día para estudiantes** (día mínimo)

August 2024 Agosto

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2025 Enero

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Winter Break (no school)	1-10	Receso de Invierno (habrá no clases)
Return to Classes	13	Regresar a clases
Martin Luther King Jr. Day (Holiday)	20	Día de Martin Luther King Jr. (Feriado)

Labor Day (Holiday)	2	Día de los Trabajadores (Feriado)

September 2024 Septiembre

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

February 2025 Febrero

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Lincoln's Day (Holiday)	14	Día de Lincoln (Feriado) (Feriado)
Presidents Day (Holiday)	17	Día de los Presidentes (Feriado)

Fall Break (no school)	4-7	Receso de Otoño (habrá no clases)

October 2024 Octubre

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

March 2025 Marzo

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Spring Conferences (minimum day)	31	Conferencias de Primavera (día mínimo)

Pupil-Free Day (no school)	1	Día sin estudiantes (no clases)
Veterans Day (Holiday)	11	Día de los Veteranos (Feriado)
Fall Conferences (minimum day)	21	Conferencias de Otoño (día mínimo)
Fall Conferences (no school)	22	Conferencias de Otoño (no clases)
Thanksgiving Recess (no school)	25-29	Receso de Acción de Gracias (no clases)

November 2024 Noviembre

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April 2025 Abril

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Spring Conferences (minimum days)	1-2	Conferencias de Primavera (días mínimos)
Spring Break (no school)	3-11	Receso de Primavera (no clases)
Return to Classes	14	Regresar a clases

Winter Break (no school)	23-31	Receso de Invierno (no clases)

December 2024 Diciembre

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 2025 Mayo

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Open House (minimum day)	1	Casa Abierta (día mínimo)
Memorial Day (Holiday)	26	Día de Conmemoración (Feriado)

Date to Note — Fecha a Notar

Holiday / Non School Day — Feriado / Día No Habrá Clases

Minimum Day — Día Mínimo

Calendar Dates are subject to change. Please check the District's website for current information.

Fechas del calendario están sujetas a cambios. Consulte el sitio web del Distrito para información actualizada.

June 2025 Junio

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Last Day of School (minimum day)	**13**	**Último día de clases** (día mínimo)