

**NEWHALL SCHOOL DISTRICT**  
**CITIZENS' OVERSIGHT COMMITTEE**  
(MEASURE E - Approved by District Voters on November 8, 2011)

**PERIOD COVERING – July 2018 to June 2019**

**ANNUAL REPORT**

THIS REPORT IS HEREBY ADOPTED BY THE **NEWHALL SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE** PURSUANT TO EDUCATION CODE SECTION 15280(b) AND SUBMITTED TO THE PUBLIC IN CONFORMANCE WITH SUCH SECTION. THIS REPORT COVERS THE PERIOD OF FROM JULY 2018 TO JUNE 2019, AND CERTAIN RELATED MATTERS.

**I. MEMBERSHIP OF THE NEWHALL SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE:**

**Citizens' Oversight Committee Members**

The membership on the Newhall School District Citizens' Oversight Committee consisted of the following individuals (From July 2018 through June 2019) during the reporting period:

<b>APPOINTED (11 Members)</b>	<b>Business Rep</b>	<b>Taxpayer Org</b>	<b>SR Citizen Org</b>	<b>Parent of Student</b>	<b>PTA/PTO/ site council</b>	<b>At Large Community</b>
Evaristo, Ellen	XX			PC		<ul style="list-style-type: none"><li>• Cal Arts</li><li>• AYSO Coach</li></ul>
Harmon, Roland	XX			SR	XX	AYSO
Hezel, Amanda				MD		Assistance League of SC
Howard, Bree				MD		Cal Arts
Kampbell, M. Michelle				PC		
Kapur, Ajay	XX					<ul style="list-style-type: none"><li>• Cal Arts</li><li>• SCV Economic Development Corp.</li></ul>
Paik, Brian				SR	XX	
Regan, Gloria			XX			Assistance League of SC
Taris, Tracy		XX		NH	XX	Chamber
Todhunter, Emilee (appointed 2/2019)				MD	XX	
Trujillo, Nichole				OO	XX	

The following are the current officers of the COC (as of March, 2020):

- Chairperson, Ms. Amanda Hezel
- Vice Chairperson, Ms. Bree Howard

The members of the Newhall School District Citizens' Oversight Committee are also described on the internet at this address:

[http://www.newhallschooldistrict.net/pages/Newhall\\_ESD/District\\_Information/General\\_District\\_Info/GO\\_Bond/Measure\\_E\\_Information/Citizens\\_Oversight\\_Committee\\_](http://www.newhallschooldistrict.net/pages/Newhall_ESD/District_Information/General_District_Info/GO_Bond/Measure_E_Information/Citizens_Oversight_Committee_)

## **II. ACTIVITIES OF THE NEWHALL SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE:**

Minutes describing the meetings and activities of the Newhall School District Citizens' Oversight Committee (COC) are available as public reports and are available on the COC section of the Newhall School District (NSD) website. For more complete descriptions of actions by the Newhall School District Citizens Oversight Committee, please see Minutes of the corresponding meeting posted on the COC section of the NSD Website. All approved Minutes and Annual Reports are, and have been, posted on the COC section of the NSD Website:

Additional documents and reports are posted at the COC section of the NSD Website in accordance with the directives of the COC.

## **III. CITIZENS' OVERSIGHT COMMITTEE (COC) FINDINGS FOR FISCAL YEAR 2018-2019:**

In order to comply with the requirements of Proposition 39, the COC needs to make certain findings as to activities of the COC and the use and expenditure of Measure E Bond proceeds. The COC hereby finds and determines as follows:

### **1. COC has met regularly.**

The meetings of the COC are briefly described above. Minutes of the COC meetings are on file with the School District and are posted on the COC section of the NSD Website at:

<https://www.newhallschooldistrict.com/Page/56>

### **2. COC has received reports, updates, and information on the expenditure of the Measure E 2012 and 2013 General Obligation Bond Anticipation Notes funds, and reviewed project expenditures made on projects authorized under Measure E.**

The COC has received various reports (both written and oral), including, but not limited to, construction and project timelines, has received written and oral updates and reports on expenditures relating to the Measure E 2012 and 2013

Bond Anticipation Notes funds. Those reports and documents are briefly described in the Minutes of meetings and in the handouts presented to the COC, as described above.

A complete list of the reports provided to the COC is available at the School District offices for public review upon request. Information on certain COC handouts and documents is also located on the COC section of the NSD Website.

3. Measure E 2012 and 2013 Bond Anticipation Notes funds have been expended on the identified projects authorized by Measure E (Education Code Section 15278(b)(1)).

Based on the documentation and information provided to the COC, as referenced herein, the COC has found, pursuant to Education Code Section 15278(b)(1) that the expenditures of Measure E 2012 and 2013 Bond Anticipation Notes funds have been made by the School District on costs, expenses and construction/acquisition/installation costs of projects authorized by Measure E.

The specific projects authorized by Measure E and construction updates are posted on the COC section of the NSD website at:

<https://www.newhallschooldistrict.com/Page/53>

4. No Measure E monies have been spent on teacher/administrator salaries or other school operating expenses (Education Code Section 15278(b)(2)).

Based on the documentation and information provided to the COC, as referenced herein, the COC has found, pursuant to Education Code Section 15278(b)(2) that the School District has not expended Measure E 2012 and 2013 Bond Anticipation Notes funds on teacher/administrator salaries or other District operating expenses.

5. 2018-2019 Audit Report was reviewed, received and filed with the COC.

The required annual performance audit for Fiscal Year 2018-2019 was performed by Vavrinek, Trine, Day & Co., LLP Certified Public Accountants. The required financial audit for Fiscal Year 2018-2019 was performed by the accounting firm of Vavrinek, Trine, Day & Co., LLP Certified Public Accountants. The audit reports were reviewed, received and filed by action of the COC at its meeting of May 11, 2020. Copies of the audit reports are attached to this Annual Report as Attachment “A”. The COC notes that the audits did not report any irregularities or failures to comply with statutory and Constitutional requirements (i.e. the audits are “clean”).

6. The COC has received all necessary and requested technical and administrative assistance from the School District (Education Code Section 15280).

Under the requirements of Education Code Section 15280, the School District is required to provide the COC with all necessary technical and administrative assistance without expending Measure E 2012 and 2013 Bond Anticipation Notes funds. The School District has made presentations to the COC, provided documents and information as set forth herein, and has provided necessary and requested architectural, construction management, legal and planning support and assistance to the COC. Based on the foregoing, and the documentation and information provided to the COC, as referenced herein, the COC has found that the School District has provided all necessary and requested technical and administrative assistance without expending Measure E 2012 and 2013 Bond Anticipation Notes funds.

7. COC Website is operating and includes all required documentation and information (Education Code Section 15280(b)).

The COC internet website is operated and maintained by the School District Board on behalf of the COC and is currently located at:

<https://www.newhallschooldistrict.com/Page/54>

Information relating to the COC, its activities and documents can be viewed at the COC section of the NSD website. This includes minutes of the COC meetings, lists of documents received by the COC, the 2018-2019 audit report and other reports issued by the COC, which will include this Annual Report following its adoption.

8. Based on the foregoing, the Newhall School District is in compliance with the requirements of Article XIII A 1(b)(3) of the California Constitution.

#### **IV. CONTACT INFORMATION:**

Comments, questions and suggestions can be forwarded to the COC through the School District at the following address:

Newhall School District  
25375 Orchard Village Road  
Valencia, CA 91355

Attn: Deo Persaud, Assistant Superintendent, Business Services  
Telephone: (661) 291-4000  
Facsimile (661) 291-4001

or on the COC section of the NSD website by e-mail at: [dpersaud@newhall.k12.ca.us](mailto:dpersaud@newhall.k12.ca.us)

Dates, times and location(s) of COC meetings can be found on the COC section of the NSD website. Members of the public are invited to attend.

ADOPTED, SIGNED AND APPROVED BY THE NEWHALL SCHOOL DISTRICT  
CITIZENS' OVERSIGHT COMMITTEE ON MARCH 11, 2019.

---

Amanda Hezel, Chairperson

**ATTACHMENT “A”**

**COPIES OF ANNUAL FINANCIAL AND PERFORMANCE AUDITS  
(2018-2019 Fiscal Year)**