

Parent and Student Handbook

Valencia Valley Elementary School

2024-2025

Valencia Valley
ELEMENTARY SCHOOL

on a **QUEST** to be
RESPECTFUL
RESPONSIBLE
SAFE



SCHOOL HOURS AND ATTENDANCE

One way to help children learn is to utilize every minute of class time. This can only happen when you **attend school every day and arrive on time**. Campus opens at 7:45 a.m. each day for Student Arrival. Please do not arrive before 7:45 a.m. as there is no supervision.

Regular Schedule: Monday through Thursday:

UPK and Kindergarten	8:05am - 1:55pm
Grades 1-6	8:05am - 2:50pm

Minimum Day Schedule: Select days and all Fridays:

UPK through 6 th Grade	8:05 am - 12:10 pm
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Attendance at school is very important. While some make-up work can be sent home, the majority of learning takes place in the classroom with instruction and discussion and cannot be made up at home. In order to ensure that all students are accounted for, we review student attendance daily. If you are going to be absent, a parent/guardian must call the school office at 291-4060 **before 9:00 am** on the day the student is out. Our office opens at 7:30 a.m., and there is a voicemail system available outside of business hours.

It is just as important to be on time to class as it is to be in school. Class starts at the indicated time above. When you are late, you not only detract from your own learning but the learning of others in the classroom. If you are late to school, go straight to the office.

Parents/guardians will be notified if a student is establishing a pattern of lateness.



Attendance is monitored by the Newhall School District. Students who are late or absent, whether it is excused or unexcused, may receive attendance letters. Actions associated with these letters include parent attendance at a conference, implementation of an attendance contract, and/or participation in a Student Attendance Review Board (SARB) hearing. These actions are taken in partnership with parents to improve and maintain student attendance.

If your child is going to be out for an extended period for any reason, please contact the office for learning options and support, such as Independent Study. These programs have limits on the numbers of days they can be used as well as other implication that should be discussed no later than 1 week before the planned absence.

ARRIVAL/DISMISSAL PROCEDURES

Access to Campus

Valencia Valley is a closed campus between the hours of 8:05 a.m. and 2:50 p.m. daily.

Please make sure to enter campus through the main office entry, pressing the buzzer at the main gate. All visitors to campus will be required to present a state-issued identification (such as a driver's license), sign in, and wear a visitor badge at all times.

Student Arrival

Our school campus opens each school day at 7:45 am. Since there is no supervision before this time, families should coordinate leaving home at the appropriate time to arrive at 7:45 or later. Students, grades 1-6, enter campus through gates 1 or 7. UPK and Kindergarten will enter through gate 8. The school buildings and hallways are not open to students during arrival. Between 7:45 am and 8:05am, students may participate in supervised play and social time on the yard. The grass field areas are closed during the morning time. At 8:00 am, students will begin lining up with their class.

Walking to School

If students walk to and from school, students should take the safest and most direct route. Please use our crosswalks and obey all traffic laws. For our neighbors, please do not cross over private property, through yards, over fences, grass, shrubs, or flowers. Never cross the street between parked cars, which can impede the safety of drivers to see your student. Dogs and other pets may not be on school grounds at any time. Students must say goodbye to parents with pets at the curb.

Car Drop Off- Valet

We have a valet system available for our families driving to school in the morning. To use this system, please remain in your vehicle and pull all the way forward into the valet lane to accommodate the most cars possible. Students will only exit from the **right side of the vehicle**, directly onto the sidewalk. Students should be ready to exit the vehicle, having said goodbye and gathered their things as soon as parents pull up to the sidewalk. Parents will **stay to the right, waiting for traffic to clear in front rather than passing cars on the left**. Our teachers will use the left lane to pull in and park in the labeled staff parking.

Parents may also park in the surrounding neighborhood and walk children in. **Please follow the directions of the crossing guard, Safety Supervisors, and school staff to remain safe. Drive slowly and safely as there are many families arriving on our campus each morning.** You may notice a Sheriff's presence during drop-off. This community partnership ensures the safety of students and families.

For valet, please allow cars to enter the driveway from both the east and west traffic lanes on Carrizo Dr. Families should take turns, alternating one car from each direction, like a zipper.

Roller Skates, Rollerblades, Roller Shoes, and Skateboards

Students may not bring roller skates, rollerblades, roller shoes, or skateboards to school. They may not be used as a method of transportation to or from school. If students violate this policy, the equipment will be taken away and returned directly to parents.

For the safety and well-being of all our students, electric scooters are not allowed on campus.

Bicycles

Students in grades 3, 4, 5, and 6, may ride bicycles to school with parents' permission. Students should have a strong understanding of bicycle safety rules. Here are a few required items that may help you determine student readiness:

1. All children who ride bicycles are expected to obey all traffic laws, as well as school bicycle safety rules.
2. A helmet is required.
3. Bicycles must be walked on school grounds and on sidewalks adjacent to campus.
4. Students should use a bike lock in the bike rack located just inside gate.
5. Students may enter through gate 1 or gate 7 and walk their bike to the bike rack.
6. The school is not responsible for damaged or stolen bicycles.
7. Failure to follow these expectations will result in:
 - a. A warning for the first offense.
 - b. The loss of bike riding privileges to school.



Bicycle safety on the way to school:

- Keep off busy streets whenever possible.
- Obey all traffic laws, signs, and signals.
- Give the proper turn signal before turning or stopping.
- There should be one rider on each bike
- Ride on the right-hand side of the street.
- Ride single file.
- Walk bicycles across busy streets.
- Keep bicycles in good mechanical condition.
- Always enter the street carefully from a driveway
- Give the right-of-way to other vehicles and pedestrians.

Rainy Day Arrival

All students line up in the hallways outside their classroom. 4th-6th grade students will come to the MPR. **On rainy days our playground and field will be closed before school.**

Dismissal

At dismissal time each day, students must depart campus. School buildings and playgrounds are closed at this time. Any changes to your normal dismissal must be

communicated in writing to your child's teacher. You will not be able to use school phones for non-emergency arrangements, and messages to the classroom during the school day will be limited by the office. Please see the beginning of the year message for specific locations for after-school dismissal by grade.

Rainy Day Dismissal

We follow regular dismissal procedures on rainy days. You may want to bring an umbrella.

HOMEWORK

Teachers assign homework that is designed to practice skills learned in class. Homework also provides practice with time management and supports study skills. Assignments may extend over weekends and are monitored by teachers to promote student success. Incomplete classwork may be part of homework.

Homework is the student's responsibility to bring with them to school. Though it is not preferred, parents may drop off forgotten items in the office. The office will not call students from the room, but office runners will deliver items to classes when they are available. Parents will not be allowed to deliver homework to classrooms.

If parents have a concern about homework, please communicate with the teacher.

OUR SCHOOL OFFICE

The school office is here to help all students, parents, and teachers. Office hours are from 7:30 am to 4:00 pm. In order to support the work of the office, certain procedures must be followed:

- All visitors must check in with the office and present a state-issued identification (such as a driver's license). Before entering the building, please silence all cell phones and end all calls. Individuals who are in the middle of a call may be asked to step outside until their call is complete. Identification is also required for adults who are picking up students early from school.
- Each student coming to the office staff must have permission from a teacher or safety supervisor, using an appropriate pass.
- Please make all after-school arrangements for activities such as Girl Scouts, Cub Scouts, going to a friend's house, and who will pick students up, before coming to school. The office will limit sending messages so that your student's learning is not disrupted.
- Lost and found articles will be placed outside the MPR to allow students easy identification of missing items. Small items, eyeglasses or lost money may be with the office staff. Lost-and-Found items not recovered after a length of time will be donated to a local charity. Notice will be given to all families before they are donated. **Please mark student names on all items coming to school.**

COMMUNICATION

At VV, we believe school is a community. The more families participating in the VV experience, the more connected students will be to school. Communication about school events and information may come home on paper, through ParentSquare, via phone call or may be posted online. Our goal is to use as many methods as possible to keep our community informed.



Report Cards: Teachers will provide report cards three times during the year. Parents will be invited to a parent-teacher conference once or twice during the school year. Parents may make an appointment to see teachers at any time. Parents are always encouraged to contact teachers by phone or email if they have any questions. The best time to reach a teacher is before or after school.

Cellular devices (telephones and watches for example) are not permitted to be in use during school hours. These devices must be turned off and left in the backpack for the school day.

ACCIDENTS

In case of an accident, students should report to the nearest adult. If s/he requires medical attention, the adult will coordinate with the Health Office.

SCHOOL CELEBRATION AND FOOD POLICY



The Newhall School District maintains a Wellness Policy. In conjunction with that policy and in an effort to promote healthy living and combat the influences of childhood obesity, Valencia Valley will adhere to the following policy:

Classroom Activities and Celebrations That Include Food:

If food is to be part of celebrating in school, it may only occur in accordance with the Newhall School District Wellness Policy that allows for the classroom teacher and room parent to plan one monthly classroom party (this includes birthdays, seasonal celebrations, thematic events, etc.). Food items shall fall within the guidelines listed below. Food items that do not meet this policy will not be distributed. All food items must be store-bought and include a list of ingredients due to possible allergies on campus. Excess and non-compliant items may not be distributed and may be sent home with the student who brought them. The coordinating parent(s) must work directly with the classroom teacher and have all activities and plans approved by the teacher. Food items shall fall within the NSD Nutritional Standards. Foods must be one of the following:

Whole Grain, Dairy, 100% Fruit (including juice), 100% Vegetable. Foods must also be: Less than 175 calories per serving and follow the 35/10/35 rule: No more than 35% calories from fat, no more than 10% calories from saturated fat, no more than 35% total weight from sugar.

Birthday Celebrations:

Birthdays are a special day for many students. If parents come to class to do something special for a birthday, they must coordinate this with the classroom teacher in advance. Many parents have shared a favorite book or given fun pencils. Large items, such as balloons and flowers, may not be brought to the classroom.

LIBRARY

We have a wonderful Library! Students may visit the Library with the class at a regularly scheduled time or teachers may give permission to go to the Library to return or select materials at other times during the week. The library is often open during student recess, during which Mrs. Fandre supervises quiet activities. The Library is a place of study and is to be used in a quiet manner. Students who have misplaced or damaged Library materials will be responsible for the cost of replacing the item(s).

Valencia Valley is very lucky to have classroom laptop carts. Classes are taught to use skills identified by technology standards. It is important that students remember to follow all computer guidelines in the Acceptable Use Policy that parents will sign before students use school-based technology. **School technology is to be used for school business only, including the use of email.** Food and drinks are never allowed near computers, and you should always wash your hands before using them.

TEXTBOOKS

Each student at Valencia Valley will be provided the basic learning supplies, including textbooks. Textbooks are school property and must be used with care. Students who do not take proper care of, cause damage to, or lose a textbook will be charged for the repair or replacement of that book.

OUR CAFETERIA/SCHOOL LUNCHES

Breakfast and lunch are served daily; breakfast is offered at morning recess. For the 2024-25 school year, meals will be provided free of charge by the Santa Clarita Valley School Food Services Agency (SCVSFSA). Each month the menu is published on the School Day Café website: <https://www.scvschoolnutrition.org/>

Good table manners are expected of everyone. All children are expected to eat a lunch unless a written request is made by parents. A quiet voice is expected as students visit with friends. All paper and food dropped on the floor must be picked up. Students have a minimum of twenty minutes to finish lunch and must remain in their seat until given permission to leave by an adult.

If a student forgets his/her lunch, parents may drop it off and leave it at the school office. **Parents may fill out a post it located on our lobby table indicating the child's name and**

the teacher's name. Parents can attach this to the lunch. Parents may not deliver lunches to classrooms. We do not wish to disrupt your class; we will not phone the classroom to pick up lunch. It is the student's responsibility to check the table in the lobby at lunchtime.



RECYCLING



Valencia Valley staff, students, and parents are environmentally responsible. Teachers and students recycle paper products in the classrooms and workrooms on a daily basis. Bottles and cans are put in a collection bin so volunteers can recycle them for money that is donated to our school or other organizations. While on campus, please be mindful of the different bins for recycling and use them appropriately. Whenever possible, please send lunch and water in reusable containers. Be sure to put your student's name on the containers. Together we can set a good example for students.

OPPORTUNITIES FOR INVOLVEMENT

There are many opportunities for your parents to be involved in the Valencia Valley Community. PTA is always looking for volunteers to help plan and/or run programs and events. There is a wide range of involvement opportunities with something for everyone. Whenever accessing campus, adults are required to present a state-issued identification (such as a driver's license).

Our Site Council is a leadership opportunity comprised of elected parents, community members, teachers, and administration. The council serves in an advisory capacity, assisting with the planning and assessing of school programs and budgetary decisions. Our SSC meetings are open to the public. Check the school calendar for meeting times.

Classroom volunteers are always welcome. If you would like to share in a special project or be a regular face in your child's classroom, please schedule time with your classroom teacher.

Parent volunteers may use our Production Room to help make projects for teachers. For safety reasons, children are not allowed in the Production Room at any time. Please obtain training before making copies.

To help make the most of volunteer time and for liability reasons, younger siblings may not accompany parents who are volunteering.

SCHOOL EVENTS

Families will have the opportunity to participate in many great events at Valencia Valley!.

There are many opportunities where families are invited to campus to participate in a classroom learning activity or to be in the audience during a classroom presentation or performance. To maintain the learning environment of other classrooms, student siblings may not be called out of class, except for sixth-grade promotion. Non-school age children may be allowed to be in the audience at the discretion of the teacher, and depending upon the type of event.

There are several after-school activities throughout the school year. Many of these are events sponsored through our PTA. Students must be with a parent or responsible adult when attending these events. Students who are not with an adult will be asked to return home.

EMERGENCY PREPAREDNESS

The most important thing for your student to remember in the event of an emergency is to remain calm and listen to the adults for instructions.

Throughout the school year, we will conduct emergency drills so that your student will know what to expect if the event of an emergency at school.

Teachers will give students instructions on what to do during an emergency drill. A continuous fire alarm tells students that a fire drill is underway. Everyone is required to leave their rooms rapidly as the teacher directs you and walk to the place assigned to your class.

Silence is required during the entire drill because it may be necessary for teachers to give instructions.

Drop drills and earthquake evacuation drills are also practiced during the year. During a drop drill, students drop under their desks, facing away from the windows and cover the back of their necks. Silence is required. The teacher will tell students when to clear the building.

Part of preparing for emergencies is having accurate EMERGENCY INFORMATION. Parents must keep their information in Aeries up-to-date, with many local contacts for the office to call in the event students are ill or injured. It is important that information be updated with new work and home phone numbers should families move during the school year.

PROCEDURES AND EXPECTATIONS FOR COMMUNITY EMERGENCY OR NATURAL DISASTER

In an effort to provide a calm, orderly, safe environment in the event of an emergency, we would like to share the dismissal procedures we will follow in case of an emergency. The Command Center will initiate the **Student Release procedure**. Students will be moved to their assigned color groups based on last names. As adults arrive, they will be expected to report to student release tables to sign out their child/ren and state where they will be going. Only those persons authorized on the emergency card will be given approval to retrieve their child/ren.

- Parents should only use the assigned entrance gate.
- If possible, we request that parents walk to campus so that roadways and parking are available for emergency vehicles should they be needed.
- Only individuals listed on the emergency card will be allowed to check students out.
- School staff will remain on-site to supervise and care for students while they wait to be picked up.



School Evacuation: If for some reason the school is evacuated to another campus in our district, parents will be informed of the location by phone as well as signs in front of our school. Proceed to that location and follow the emergency release procedures of that school.

Lock Down: In the event that we receive direction from local law enforcement or if staff determines it is necessary to lock down our campus, all students and staff will remain in the building with doors locked. We will not open doors to allow anyone in or out of the

building until the lockdown has ended.

It is imperative that parents maintain accurate and up-to-date numbers and emergency contact information in the Aeries Parent Portal. Thank you in advance for your courteous behavior, respect for procedures, and patience during any emergency we may have. It is our sincere hope that we will not need to implement these procedures.

SCHOOL EXPECTATIONS AND CONSEQUENCES

At Valencia Valley, we believe that students can only be successful in meeting behavior expectations if they have clarity about what those expectations are. We kick off the year by reviewing the expectations in every area of the school, including game rules during recess.



Below is the matrix detailing the expectations for each area of the school.

Valencia Valley is fortunate to have parents, staff, and students who reflect the quality and pride of our community. School rules have been established so that every student has an opportunity to obtain an education and to provide an environment conducive to learning. Teachers, administration, and school staff will be fair and consistent when enforcing school rules.

Possible consequences for student misconduct include: Pupil conference and warning, restriction on privileges, parent-teacher conference, parent-administrator-teacher conference, behavior contract, learning activity, removal from class, and suspension. Please refer to NSD Student Rules & Policies for further NSD guidelines.

Valencia Valley Vikings are on a quest to be Respectful, Responsible, and Safe. Staff work to acknowledge students when they are exemplifying behaviors that are respectful, responsible, and safe. They may give verbal feedback or offer tickets that can be used for the Prize Trolley or the Student Store.

At Valencia Valley, we view negative student behaviors as opportunities for learning. Though we want to reinforce pro-social behavior, there will be times when students receive consequences for their behavior. Students may be asked to complete Think Sheets, complete a learning assignment, take time away from activities, or communicate concerns with their parents.

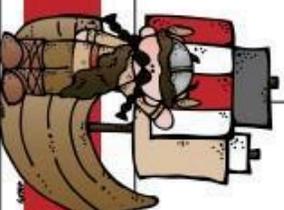
Valencia Valley Elementary

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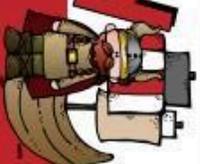
	Bathroom	Eating Zone MPR/Patio	Playground	Office/Lobby	Arrival/Dismissal	Library	Hallways
Respectful	<ul style="list-style-type: none"> •Voice Level 2 •Respect others' privacy •Clean up after yourself 	<ul style="list-style-type: none"> •MPR Voice Level 2 •Patio Voice Level 3 •Follow directions from safety supervisors •Stay in own personal space •Practice good table manners 	<ul style="list-style-type: none"> •Voice Level 4 •Follow directions from safety supervisors •Show kindness •Be a good sport •Choose a game/ activity and follow all the rules 	<ul style="list-style-type: none"> •Voice Level 1 •Make eye contact •Be courteous of school staff •Share reason for visiting the office 	<ul style="list-style-type: none"> •Voice Level 4 •Be courteous of school staff •When the bell rings, line up at class meeting spot 	<ul style="list-style-type: none"> •Voice Level 1 •Be courteous of school staff •Take turns 	<ul style="list-style-type: none"> •Voice Level 1 •Be courteous of others •Go straight to your destination
Responsible	<ul style="list-style-type: none"> •Report any problems to an adult immediately •Use bathroom supplies appropriately 	<ul style="list-style-type: none"> •Raise hand to throw away trash and to be dismissed 	<ul style="list-style-type: none"> •Bring in what you take out •Listen for the warning whistle and find bell •Use bathroom and drink water during recess and lunch 	<ul style="list-style-type: none"> •Wait your turn •Remember to press q - wait for dad tone - before making a phone call 	<ul style="list-style-type: none"> •Grades 1st -6th, enter and exit school through GATE 1, 2, 6 and 7 •TK/K, enter and exit school through GATE 8 and 9 	<ul style="list-style-type: none"> •Use shelf marker when looking at potential books •Take good care of borrowed books •Bring books back when due 	<ul style="list-style-type: none"> •Keep up with your class and walk with purpose •Stay to the right of the hallway
Safe	<ul style="list-style-type: none"> •Go, Flush, Wash, and Leave 	<ul style="list-style-type: none"> •Only eat your food •Raise your hand for restroom, for help, and to be dismissed •Walk when dismissed 	<ul style="list-style-type: none"> •Stay in designated areas •Walk to your activity and run only if it is part of your game •Tell safety supervisors when a big problem occurs •Get a pass from a safety supervisor to go to office 	<ul style="list-style-type: none"> •Get your pass and go back to class 	<ul style="list-style-type: none"> •Use crosswalk •Walk when entering •Walk your bike or scooter on campus 	<ul style="list-style-type: none"> •Push in chairs •Walk at all times •Use the step stool to get books out of reach 	<ul style="list-style-type: none"> •Face forward in a straight line •Keep hands, feet and other objects to yourself



Schoolwide Matrix • Valencia Valley Vikings



Valencencia Valley Elementary



4th - 6th Classroom Matrix • Valencencia Valley Vikings

	Arrival/Dismissal	Classroom	Whole Group	Small Group	Independent Seat Work	Partner/Group Work	Technology	Science Lab
Respectful	<ul style="list-style-type: none"> Stand quietly in line facing forward. Respect others' personal space Be a first-time listener Remove hats/hoodie. Use kind words when talking to others 	<ul style="list-style-type: none"> Be an active listener Use kind words Use appropriate voice level Follow classroom routines 	<ul style="list-style-type: none"> Voice Level 0 Raise your hand or use hand signals to communicate Eyes on speaker Ask on-task questions at appropriate times Use accountable talk when sharing answers 	<ul style="list-style-type: none"> Voice Level 2 Share talking time Listen when others are speaking Be an active participant 	<ul style="list-style-type: none"> Voice Level 0 or Voice Level 1 Respect the learning environment of others Help others when appropriate Stay on task 	<ul style="list-style-type: none"> Voice Level 2 Be an active listener Share your answers appropriately 	<ul style="list-style-type: none"> Voice Level 0 Handle your equipment with care Carry your computer with two hands 	<ul style="list-style-type: none"> Voice Level 2 Handle your equipment with care Be an active participant Share your answers appropriately
Responsible	<ul style="list-style-type: none"> Be on time to school Be prepared with your belonging Clean up your area Unpack quietly and quickly Turn cell phone off and put in backpack 	<ul style="list-style-type: none"> Use materials appropriately and carefully Keep work area organized Clean up after yourself Be prepared and ready to learn 	<ul style="list-style-type: none"> Stay on task Be prepared with necessary materials Take an active role in your learning 	<ul style="list-style-type: none"> Come prepared and use materials correctly Take ownership of what you are learning 	<ul style="list-style-type: none"> Always give your best effort Use your time wisely Be a problem solver Stay organized and complete classwork on time 	<ul style="list-style-type: none"> Keep your conversation on the topic Be ready to share your partner's ideas Everyone participates 	<ul style="list-style-type: none"> Visit only authorized websites Make appropriate website searches Only use your log-in Return computer to cart at the end of the day Handle technology and equipment with care 	<ul style="list-style-type: none"> Wait for instructions before beginning Stay on task Share tools and ideas with others Clean up your work space.
Safe	<ul style="list-style-type: none"> Keep your hands, feet and other objects to yourself All objects placed in backpack Use walking feet Remain quiet & use respectful voices during emergencies 	<ul style="list-style-type: none"> Keep your hands, feet and other objects to yourself Sit properly in your chair and push it in when leaving 	<ul style="list-style-type: none"> Keep your hands, feet and other objects to yourself Stay in your seat Make smart choices 	<ul style="list-style-type: none"> Keep your hands, feet and other objects to yourself Move with purpose during your transitions Push in chairs when done 	<ul style="list-style-type: none"> Keep your hands, feet and other objects to yourself Stay in your working space Push in chairs when done. 	<ul style="list-style-type: none"> Keep your hands/feet/objects to yourself Sit on your bottom 	<ul style="list-style-type: none"> Use your assigned computer Stay in your assigned seat. Make smart choices 	<ul style="list-style-type: none"> Keep your hands, feet and other objects to yourself Sit properly in your chair and push it in when leaving Seek assistance when necessary

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Valencia Valley Elementary



TK-3rd Classroom Matrix • Valencia Valley Vikings

	Arrival/Dismissal	Classroom	Whole Group	Small Group	Independent Seat Work	Partner Work	Technology Computer Lab	Science Lab
Respectful	<ul style="list-style-type: none"> Stand quietly in line facing forward Respect others personal space Be a first time listener Remove hats/hoodies 	<ul style="list-style-type: none"> Be an active listener Treat everyone with respect Use appropriate voice level Respect personal space Follow classroom routines 	<ul style="list-style-type: none"> Voice Level 0 Raise your hand or use hand signals to communicate Eyes on speaker Ask on-task questions at appropriate times 	<ul style="list-style-type: none"> Voice Level 2 Share talking time Listen when others are speaking Be an active participant 	<ul style="list-style-type: none"> Voice Level 0 or Voice Level 1 Respect the learning environment of others Help others when appropriate 	<ul style="list-style-type: none"> Voice Level 2 Be an active listener 	<ul style="list-style-type: none"> Voice Level 0 Handle your equipment with care Carry your computer with two hands 	<ul style="list-style-type: none"> Voice Level 2 Handle your equipment with care
Responsible	<ul style="list-style-type: none"> Keep your hands, feet and other objects to yourself 	<ul style="list-style-type: none"> Use materials appropriately and carefully Stay on task Clean up after yourself 	<ul style="list-style-type: none"> Stay on task 	<ul style="list-style-type: none"> Come prepared and use materials correctly Take ownership of what you are learning 	<ul style="list-style-type: none"> Always give your best effort Use your time wisely Be a problem solver Stay organized and complete classwork on time 	<ul style="list-style-type: none"> Keep your conversation on the topic Be ready to share your partner's ideas 	<ul style="list-style-type: none"> Be a first time listener Only use assigned websites Only use your log-in 	<ul style="list-style-type: none"> Wait for instructions before beginning Stay on task Share tools and ideas with others Clean up your work space
Safe	<ul style="list-style-type: none"> Keep your hands, feet and other objects to yourself 	<ul style="list-style-type: none"> Keep your hands, feet and other objects to yourself Sit properly in your chair and push it in when you are leaving 	<ul style="list-style-type: none"> Keep your hands, feet and other objects to yourself Stay sitting in your seat 	<ul style="list-style-type: none"> Keep your hands, feet and other objects to yourself Move with purpose during your transitions 	<ul style="list-style-type: none"> Keep your hands, feet and other objects to yourself Stay in your working space 	<ul style="list-style-type: none"> Keep your hands, feet and other objects to yourself Stay sitting in your seat 	<ul style="list-style-type: none"> Keep your hands, feet and other objects to yourself Stay in your assigned seat Make smart choices 	<ul style="list-style-type: none"> Keep your hands, feet and other objects to yourself Stand/sit appropriately Stand/sit appropriately while in the lab

On a QUEST to be Respectful, Responsible, and Safe!

The school playground should be a place for fun and safe recreation as well as a time for students to socialize with friends. At the beginning of each year,

To help maintain this environment students should:

- Avoid throwing balls at anyone
- When a safety supervisor or a teacher whistles, it means to stop playing and give them your attention immediately.
- When the safety supervisor signals the end of any recess, walk to where your class lines up.
- Trees, fences, or backstops are not to be climbed on.
- Only use school provided playground equipment, and only on the playground.
- Share equipment with everyone.
- Snacks are permitted in designated areas. Chewing gum is not permitted at school.

Thank you for doing your part to contribute to the positive growth and learning environment at Valencia Valley. We look forward to an awesome school year!

